

# SAFETY, HEALTH & ENVIRONMENTAL PROFESSIONAL (SHEP) CERTIFICATE REQUEST FORM



**FOR OFFICE USE ONLY**

STUDENT ID: \_\_\_\_\_

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SHIP         PRESENT

**Application Information:**

Recipients will be provided with both a hard and an electronic certificate of their certification after completion.

**Status of Processing:** Certificate request forms will be processed within ten business dates of receipt. If you do not receive a receipt of confirmation within this time frame, contact our office. All certification credentials will be shipped via FedEx with signature release unless otherwise requested.

**If you have not completed your certification requirements:** Participants applying for their certification prior to completing requirements will be presented with their certification in their final class. Certificate request form must be submitted no later than close of business two Friday's prior to your last class and no earlier than four weeks prior. All coursework must be completed other than the final class before application submittal. If the participant reschedules their last class, and a plaque has already been ordered, they are responsible for notifying our office and paying a \$35 fee.

**If you have completed all of your certification requirements:** Credentials will be sent to the address provided on page 2.

I have read and agree to the guidelines outlined above: \_\_\_\_\_

**Recipient Information**      *Note: Enter name as it will appear on certification credentials.*

First Name	MI	Last Name	Suffix	Date of Request
Mailing Address		City	State	Zip
Phone Number		Email Address		

I would like to be included in the UT Arlington Safety & Health Program's electronic newsletter.

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## Certification Requirements:

A copy of each course completion certificate or transcript is required for coursework not completed through the UT Arlington OSHA Training Institute Education Center. A minimum of two classes listed below must have been completed through UT Arlington.

## Required Courses (2):

- ETI 101      *Introduction to Environmental Compliance and Management*
- RM 101      *Safety, Health, and Environmental Risk Management (SHERM) Principles*

## Additional Requirements (1):

- Certified Safety & Health Official (CSHO) in General Industry or Construction  
–Requires 1 Environmental elective
- OSHA #501    *Trainer Course in OSHA Standards for General Industry, or*  
OSHA #500    *Trainer Course in OSHA Standards for Construction*  
–Requires 4 Safety & Health electives and 1 Environmental elective

## Safety and Health Electives (4):

**Note: Safety & Health electives are not required with your CSHO**

- OSHA #521    *OSHA Guide to Industrial Hygiene*
- OSHA #2015   *Hazardous Materials*
- OSHA #2055   *Cranes in Construction*
- OSHA #2045   *Machinery and Machine Guarding Standards*
- OSHA #2225   *Respiratory Protection*
- OSHA #2255   *Principle of Ergonomics*
- OSHA #2264   *Permit-Required Confined Space Entry*
- OSHA #3015   *Excavation, Trenching, and Soil Mechanics*
- OSHA #3085   *Principles for Scaffolding, or*  
SH 300        *Safety Standards for Scaffolding*
- OSHA #3095   *Electrical Standards*
- OSHA #3115   *Fall Protection*
- OSHA #5810   *Hazards Recognition for On-Shore Oil & Gas Exploration and Production*
- SH 810        *Written Programs for Safety and Health Management*

## Environmental Electives (1):

- AIR 201        *Fundamentals of Clean Air Act*
- ETI 501        *EPA Outreach Trainer Course*
- MGE 801        *Environmental Management Systems (EMS)*
- MGE 802        *Pollution Prevention and Lean Principles Workshop*
- MGE 810        *Environmental Audits*
- MGE 811        *Environmental Law*
- WTR 301        *Introduction to Water and Wastewater Regulations*
- WST 401        *Resource Conservation and Recovery Act*

# SAFETY, HEALTH & ENVIRONMENTAL PROFESSIONAL (SHEP) CERTIFICATE REQUEST FORM



Item	Unit Price	Quantity	Price
Application Fee <i>Includes paper/PDF certificate</i>	\$75	1	\$75
Certification Plaque	\$125		
<i>Subtotal:</i>			
<i>Total:</i>			

**Submit in person or by mail to:**

The University of Texas at Arlington  
Division for Enterprise Development  
140 W. Mitchell, Arlington, TX 76019  
M: 817-272-2581 | F: 817-272-2556  
[cedregistration@uta.edu](mailto:cedregistration@uta.edu)

**Shipping Information**

Last Name	First Name	MI	Date of Request
Mailing Address <i>Note: Cannot be P.O. Box</i>		City	State
Phone Number		Email Address	

**Payment Information**

**Charge to:**     Visa             Master Card             Discover             American Express

Card Number	Expiration Date
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Name on Card

Authorized Signature

**Office Use Only**

Date Received: \_\_\_\_\_ Verified By: \_\_\_\_\_ Payment Taken By: \_\_\_\_\_

Course Number: \_\_\_\_\_ (Present Only) Course Dates: \_\_\_\_\_ (Present Only)

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Program Use Only**

Date Recieved: \_\_\_\_\_ Date Approved: \_\_\_\_\_ Payment Verified by: \_\_\_\_\_