Keep team knowledge up to date with timely training.

Achieve sought after industry certificates and certifications.

Maintain certifications by earning CEUs.
Boost your career, expand your skills, and explore new fields with professional courses, certificate programs, and online learning. Explore courses in beekeeping, fine arts, food/wine, creative writing, foreign languages and personal finance with our personal enrichment courses. Attend one of our Test Prep courses so you can help yourself realize your academic goals. Check out our Kids and Teens University Youth Program that offers STEAM-based curriculum during our fall, winter and summer enrichment programs for students in the 1st – 12th grade. You can enroll online (uta.edu/ded) or by phone at 817.272.2581.

IN PERSON
Our classes are open enrollment and offered in a variety of formats to meet the needs of our participants. You can enroll in only one class for personal enrichment or complete entire Certificate programs. Day, evening, weekend and online classes are available.

ONLINE CLASSES/PROGRAMS
At UT Arlington we are proud to offer over 1000 online non-credit courses on a variety of subjects. Our online programs offer real-world courses available anytime and anywhere. Check out our website for more details.

GROUP TRAINING
UT Arlington Continuing Education can deliver any course, series of courses, or certificate program shown in this catalog at your site in a time frame that fits your schedule. Contact a Continuing Education program coordinator today for more information.

CUSTOMIZED TRAINING SOLUTIONS
UT Arlington Continuing Education can also create a customized training program for your organization. We tailor the curriculum, goals and course objectives, delivery method and provide experienced instructors to fit your needs. Contact one of our program coordinators today for more information and pricing.

HAVE AN UPCOMING CONFERENCE OR EVENT?
Ensure your event success!
Choose The University of Texas at Arlington’s Conference and Event Management Team.

- Conference Planning & Management Services
- Budget Development & Financial Services
- Registration Services
- Facility, AV Equipment & Food Arrangements
- Marketing, Website & Printing Services

- Speaker Assistance
- Timeline & Meeting Management
- On-Site Management & Troubleshooting
- Exhibitor Management
- Sponsor Management
- Continuing Education Credits
- Other Services as Requested

817.272.2581
uta.edu/ded/cem | events@uta.edu
Greetings:

In today’s fast-paced and competitive business environment, professionals and corporations need to respond to a constantly evolving business market, and the University of Texas at Arlington can help. We offer many comprehensive and flexible certificate programs to strengthen employees’ skill-base and contribute to your company’s vision for the future.

Our programs provide experienced as well as entry-level workers the opportunity to develop or update their skills, earn professional credentials and certifications or obtain continuing education units required to maintain a certification in their respective areas of expertise. These programs add value where specific skills and knowledge in an industry or field is desired or mandated.

Our certificates and programs offer:
• Excellent Up-to-Date Course Curriculum
• Quality Instruction
• Customized Training
• Flexibility in Scheduling and Location for Training
• Continuing Education Units (CEUs)

For more information, please visit www.uta.edu/ded or call (866) 906-9190.

We welcome the opportunity to work with you.

Best Regards,

Shane Huff, Assistant Director
Continuing Education
The University of Texas at Arlington

UT ARLINGTON CONTINUING EDUCATION
PROGRAM BENEFITS:

• Gain professional skills required for career advancement
• Provide skills and knowledge to start a new career
• Improve your personal effectiveness
• Increased productivity personally, within your business or organization
• Prepare of industry or academic exams
• Acquire CEUs which may fulfill continuing education requirements
• Accelerated class schedule
• Flexible schedules
• Variety of delivery formats
Looking to further your career? The Continuing Education department at UTA offers test prep programs to help you prepare and succeed on standardized tests, such as the GMAT and GRE, as well as several industry certification prep courses. Our experienced and professional instructors are highly-trained and care about your success and we are here to help you reach your goals.

**Graduate School Exam Prep**
Prepare for grad school with a quick prep class for the GRE or GMAT:
- GRE: Verbal
- GRE: Math
- GMAT: Verbal
- GMAT: Math

**Industry Certification Preparation**
Learn the essential skills you need to pursue industry certifications. We have programs tailored to those seeking certification in the following areas:
- Payroll Professional (FPC & CPP)
- Human Resources
- Landscape Irrigation
- Business Continuity & Disaster Recovery
- Professional Engineering (P. E.)
- Six Sigma
- Meditation
- Landscape Irrigation
- Project Management, (CAPM, PMP)
- Certified Financial Planning
- CompTIA A+, Network+, and Security+
- Wedding Planner
- SHRM-CP & SHRM-SCP
- Facilities Management Professional (FMP)
- Corporate Event Planner
- Personal Trainer

**Continuing Professional Education**
Earn the hours you need to renew your professional licenses and certifications. All of our professional development courses offer CEUs which can be used for a variety of industry continuing education requirements. In addition to CEUs, we offer courses that satisfy specific continuing education requirements for Real Estate professionals, Educators, Personal Trainers, and Attorneys.
- CPE’s for Educators (approved TEA provider)
- MCLEs for Texas Attorneys
- Personal Trainer Continuing Education
- Texas Real Estate

Catalog descriptions are subject to change. Please visit our website at uta.edu/ded or call 866.906.9190 for the most up to date information.
BUSINESS & MANAGEMENT

LOGISTICS AND SUPPLY CHAIN MANAGEMENT CERTIFICATE
This certificate program provides a foundation in supply chain and logistics management from both a U.S. as well as a global perspective, preparing students for professional careers with manufacturers and distributors, transportation carriers, and logistics service providers.

5 COURSES
- Introduction to Logistics  16 Hours | $395
- Intro to Materials Management  20 Hours | $445
- Warehouse/Distribution Ctr Mgmt  16 Hours | $395
- International Logistics & SCM  20 Hours | $445
- Capstone  12 Hours | $349

Total Program Cost  $2029*

AVERAGE ANNUAL WAGE
Logisticians .......................................................$74,000 / year

EDUCATION
Most positions require a bachelor’s degree.

MASTER CERTIFICATE IN CONSTRUCTION MANAGEMENT
This certificate is designed to meet the industry’s evolving needs due to advances in construction technologies, financing, and methods which underscore a sound and systematic management of construction projects.

4 COURSES
- Principles of Construction  15 Hours | $795
- Specifications and Documentations  15 Hours | $795
- Project Cost Estimation  15 Hours | $795
- Project Planning and Scheduling  15 Hours | $795

Total Program Cost  $3180*

AVERAGE ANNUAL WAGE
$87,000 / year

JOB GROWTH
Average: +5% from 2014 - 2024

EDUCATION
Bachelor’s degree required for many positions.

PROJECT MANAGEMENT CERTIFICATE
This program provides you with practical knowledge that can be applied immediately to enhance job performance and productivity. In addition, the curriculum fulfills the 35 hour educational requirement for those preparing to take the Project Management Institute (PMI), PMP, or CAPM certification exam.

3 COURSES
- Project Management Fundamentals  8 Hours | $335
- Effective Project Initiation & Planning  15 Hours | $685
- Effective Project Execution & Control  15 Hours | $685

Total Program Cost  $1705*

SUPPLEMENTAL COURSES:
- Project Management Professional (PMP) Exam Prep  40 hours | $1995
- Microsoft Project Level I  7 hours | $299
- Microsoft Project Level II  7 hours | $299

AVERAGE ANNUAL WAGE
Project Manager with PMP Certification.......$110,000 / year

JOB GROWTH
Faster than average: +12%

EDUCATION & CERTIFICATION
Industry certifications are offered through the Project Management Institute (PMI). The most in demand certification is the Project Management Professional (PMP). Most positions requiring a PMP also require individuals to have a bachelor’s degree.

PMP PREREQUISITES
1. Secondary degree (high school diploma, associate’s degree or the global equivalent) + 7,500 hours leading and directing projects + 35 hours of project management education
   OR
2. Four-year degree + 4,500 hours leading and directing projects + 35 hours of project management education

For complete program requirements, course descriptions, and to register, visit uta.edu/ded | 5
Build your career on a solid foundation. 
Become a Facility Management Professional!

FACILITY MANAGEMENT PROFESSIONAL CERTIFICATE

This program is a comprehensive training and assessment program that provides facility management professionals with the practical knowledge and skills required by today’s employers. Students will make use of all aspects of project management beginning with planning, scoping, scheduling, and ending with evaluating.

What Will You Learn?
With the help of our expert instructor and the comprehensive reading materials, you will explore the topics deemed critical by employers and practitioners worldwide.
 Operations and Maintenance
 Project Management
 Finance and Business
 Leadership and Strategy

Course Materials Included
Our FMP courses are based on the IFMA FMP Credential Program®. This curriculum was developed by a team of global industry experts to teach the knowledge and skills demanded by today’s facility management employers, as defined by the IFMA global job task analysis. These materials include:
• Printed and e-version course materials
• Interactive online study tools
• Online FMP final assessments

1 COURSE
FMP Credential Program  60 Hours | $2495
Total Program Cost  $2495

AVERAGE ANNUAL WAGE
FMP .......................................................... $75,000 - $100,000 / year

CAREER OPPORTUNITIES
Facility:
Coordinator  Director
Manager   Specialist
Supervisor  Operations Manager
Project Manager  Building Manager

RELEVANT INDUSTRIES
Academic Facilities  Airport Facilities
City and Country Clubs  Banking Institutions & Credit Unions
Health Care  Corporate & Corporate Real Estate
Legal Industry  Manufacturing
Public Sector  Museums/Cultural Institutions
Utilities    Research & Development

For more information and to enroll, visit uta.edu/ded or call 866.906.9190.

*Certificate programs require a $50 certificate fee
BUSINESS CONTINUITY AND DISASTER RECOVERY CERTIFICATE
This program will provide individuals with the knowledge to implement a Business continuity/disaster recovery program. This three-day course is designed to take the student from a novice level, with little or no past experience, to an advanced level of recovery planning using the new ISO 22301 Business Continuity Management International Standard.

1 COURSE
Business Continuity/Disaster Recovery 21 Hours | $1295
Total Program Cost $1295

AVERAGE ANNUAL WAGE
Emergency Management Directors $67,000 / year

JOB GROWTH
Average: +6% (from 2014 - 2024)

EDUCATION
Bachelor’s degree required for most positions.

MANAGEMENT & LEADERSHIP PROGRAM
This program is perfect for managers, leaders, business owners, and entrepreneurs who are looking to enhance their leadership skills. Courses will examine various topics and current issues including: planning, teams, change, and negotiation.

6 COURSES
Strategic Planning & Evaluation 8 Hours | $199
Effective Team Building 8 Hours | $199
Collaboration & Diversity 8 Hours | $199
Managing Change 8 Hours | $199
Negotiation for Executives 8 Hours | $199
Transformative Leadership 8 Hours | $199
Total Program Cost $2784

SUPPLEMENTAL COURSES:
Nonprofit Management Seminar 24 Hours | $595
Management and Leadership Bootcamp 40 Hours | $995

LEAN SIX SIGMA
Lean Six Sigma is a methodology aimed at reducing waste associated with the flow of materials and information in a process from beginning to end. The overall goal is to identify and eliminate non-essential and non-value added steps in the business process in order to streamline production, improve quality, and gain customer loyalty. Lean Six Sigma program provides three different options: Yellow, Green, and Black Belt.

3 COURSES
Yellow Belt 32 Hours | $895
Green Belt 32 Hours | $895
Black Belt 32 Hours | $895

AVERAGE ANNUAL WAGE
Yellow Belt .........................................$50,000 - $80,000 / year
Green Belt .........................................$70,000 - $90,000 / year
Black Belt ........................................$85,000 - $110,000 / year

CAREER OPPORTUNITIES WITH LEAN SIX SIGMA
Certifications:
Business Analyst Data Analyst
Process Analyst Industrial Engineer
Lean Process Engineer Process Improvement Engineer
Quality Engineer Process Engineer
Operations Manager Project Manager
Lean & Continuous Engineer
Quality & Continuous Improvement Manager

EDUCATION
Most positions seeking applicants with a Lean Six Sigma certification require a bachelor’s degree.
### PARALEGAL CERTIFICATE

This rigorous program is designed to prepare students with essential skills needed to become professional paralegals. Students will learn the essentials of legal terminology, ethics, research, and writing before advancing to substantive law courses of family law, criminal and civil law, real estate, probate, bankruptcy, and employment law.

**REQUIRED 11 COURSES (EFFECTIVE JANUARY 1, 2017)**

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<tr>
<th>Course</th>
<th>Hours</th>
<th>Fee</th>
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<td>Legal Terminology</td>
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<tr>
<td>Legal Ethics</td>
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<tr>
<td>Civil Law &amp; Advanced Civil Discovery</td>
<td>30</td>
<td>$350</td>
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<tr>
<td>Trial Prep &amp; Technology in the Law Office</td>
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<tr>
<td>Legal Research &amp; Writing</td>
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<tr>
<td>Family Law</td>
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<td>$175</td>
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<tr>
<td>Criminal Law &amp; Procedure</td>
<td>15</td>
<td>$175</td>
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<tr>
<td>Employment Law</td>
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<td>$175</td>
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<tr>
<td>Real Estate Law (Online)</td>
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<tr>
<td>Bankruptcy Law (Online)</td>
<td>30</td>
<td>$250</td>
</tr>
<tr>
<td>Probate Law &amp; Estate Planning (Online)</td>
<td>30</td>
<td>$250</td>
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</table>

**Total Program Cost** $2760

**SUPPLEMENTAL COURSES**

- Intellectual Property Law (Online) 30 Hours | $250
- Intro to Business Law/Trans. (Online) 30 Hours | $250
- Paralegal Career Preparation 15 Hours | $175

**AVERAGE ANNUAL WAGE**

$48,000 / year

**JOB GROWTH**

Average: +8% (from 2014 - 2024)

**EDUCATION**

Applicants must typically have a associate’s or bachelor’s degree or a paralegal certificate.

### INTRODUCTION TO ARBITRATION

This program is designed to inform the student of the basic definitions and skills involved in Arbitration – both administered and un-administered. Students will be taught the basic skills necessary to conduct a preliminary conference, issue pre-hearing orders, establish a discovery schedule, resolve discovery disputes, deal with attempted delays, preside at an arbitration hearing, render the award, and avoid prejudicial conduct during the hearing and after the award. MCLEs are available for Texas Attorneys.

**1 COURSE**

Introduction to Arbitration 38 Hours | $495

**Total Program Cost** $495

### ALTERNATIVE DISPUTE RESOLUTION

These courses provide students with knowledge of the Alternative Dispute Resolution (ADR) system used to end disputes in many areas of both personal and business matters. The focus of these two courses is on the actions of an arbitrator during a property tax value appeal though the Texas Comptroller’s office.

**2 COURSES**

- Alternative Dispute Resolution for Appraisal Review Board Determinations 16 Hours | $495
- Advanced Alternative Dispute Resolution for Property Tax Appraisal 8 Hours | $195

**Total Program Cost** $690

**MEDIATION AND DISPUTE RESOLUTION CERTIFICATE**

This program is designed for those wishing to enhance their knowledge and practice of dispute resolution process. The curriculum explores the history of dispute resolution and merges theoretical grounding with a practical application of collaborative problem solving to offer a solid educational experience.

^ Indicates MCLEs available for Texas State Attorneys.

**5 COURSES + 2 ELECTIVES**

**Required**

- Basic Mediation 40 Hours | $389^  
- Civil Law & Mediation 40 Hours | $389  
- Introduction to Negotiation 40 Hours | $389  
- Transformative Mediation 20 Hours | $330  
- Mediation Practicum 2 observations | FREE

**2 ELECTIVES**

- Advanced Mediation & Family Law 30 Hours | $369^  
- Mediation in the Employment Sector: Workplace Conflict 24 Hours | $349^  
- Advanced Mediation for Corporations 30 Hours | $369

**Total Program Cost** $2215 - 2235*

**SUPPLEMENTAL COURSES:**

- Child Protective Services (CPS) Mediation 14 Hours | $329^  
- Introduction to Arbitration 38 Hours | $495^  

**AVERAGE ANNUAL WAGE**

$58,000 / year

**JOB GROWTH**

Faster than average: +9% (from 2014 to 2024)

**EDUCATION & CERTIFICATION**

Mediators can practice in many states and countries and there are many different bodies that one can register with. The most common in Texas is the Texas Mediation Credentialing Association (TMCA). Many positions require a bachelor’s degree along with a certification. There are various credentials/positions available for mediators.
HUMAN RESOURCE MANAGEMENT CERTIFICATE
Practicing HR professionals teach practical skills that can be applied directly to the workplace. Participants learn the fundamental knowledge essential for the human resources profession.

7 COURSES
- Fundamentals of Human Resources 12 Hours | $289
- Business Communication Basics 6 Hours | $199
- Human Resources Law 24 Hours | $349
- Compensation and Benefits 12 Hours | $289
- Mediation in the Employment Sector 24 Hours | $349
- Workers’ Compensation Online 24 Hours | $99
- Capstone 24 Hours | $349

Total Program Cost $1923*

AVERAGE ANNUAL WAGE
- HR Specialists: $58,350 / year
- HR Managers: $104,440 / year

JOB GROWTH
- HR Specialists: Average: +5%
- HR Managers: Faster than average: +9%

EDUCATION & CERTIFICATIONS
Most positions require a bachelor’s degree.
Available Certifications:
- SHRM - CP
- SHRM - SCP

DEFINE YOURSELF AS AN HR LEADER WITH SHRM CERTIFICATION
SHRM-CP and SHRM-SCP Prep Course
35 Hours | $1095

CHOOSE EXPERT LEADERSHIP AND GUIDANCE
Attending our course is the most effective way to prepare to pass the SHRM-CP and SHRM-SCP exams.

- LEARN FROM A CERTIFIED INSTRUCTOR who provides expertise, insights and one-on-one guidance.
- NETWORK, share experiences, and discuss topics with a diverse group of HR professionals.
- STAY ON TRACK to earn your certification with a structured learning experience and support.
- CONVENIENT 24/7 ONLINE ACCESS to your study tools from any mobile device, tablet, or computer.
BUSINESS & MANAGEMENT

**ADMINISTRATIVE ASSISTANT CERTIFICATE**
This program provides students with the education and skills required to keep pace with the communication, interpersonal and technological needs of today’s rapidly changing business environment.

**6 COURSES**
- Excel - Level I
  - 12 Hours | $340
- Word, Outlook, & PowerPoint
  - 16 Hours | $435
- Business Writing Basics
  - 8 Hours | $199
- Introduction to Accounting
  - 8 Hours | $199
- Administrative Office Procedures
  - 24 Hours | $250
- Capstone
  - 8 Hours | $199

**Total Program Cost** $1622*

**AVERAGE ANNUAL WAGE**
$36,500 / year (Median as 2015)

**EDUCATION**
Many companies require a high school diploma and previous work experience. Some positions require a bachelor's degree. These requirements vary from organization to organization.

**TECHNICAL WRITING CERTIFICATE**
This program prepares the adult learner for a career as a technical writer and communicator in a variety of fields. It provides participants with advanced writing and communication skills to clearly and precisely convey technical information to a specific audience.

**5 COURSES**
- Technical Writing Introduction
  - 16 Hours | $199
- TW Techniques Level 1
  - 16 Hours | $349
- TW Techniques Level 2
  - 16 Hours | $349
- Technical Editing
  - 15 Hours | $349
- Capstone: TW Portfolio Development
  - 20 Hours | $449

**Total Program Cost** $1745*

**AVERAGE ANNUAL WAGE**
$70,000 / year

**JOB GROWTH**
Faster than average: +11% (from 2014 to 2024)

**EDUCATION & CERTIFICATION**
Most positions require a bachelor’s degree.

Accounting certifications:
- Certified Public Accountant (CPA)
- Fundamental Payroll Certification (FPC)
- Certified Payroll Professional (CPP)

**PAYROLL PROFESSIONAL CERTIFICATE**
These comprehensive payroll courses are designed as prep courses for payroll professionals preparing to sit for their FPC or CPP certification through the American Payroll Association. These courses are great for new payroll professionals and those who support the payroll industry.

**2 COURSES**
- Payroll PayTrain Fundamentals
  - 30 Hours | $795
- Payroll PayTrain Mastery
  - 36 Hours | $895

**Total Program Cost** $1690

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*Certificate programs require a $50 certificate fee.
CONTINUING EDUCATION FOR K-12 EDUCATORS

VESi has 28 courses that are now compatible on all devices, making it easy for you to recertify anytime, anywhere.

Advanced Classroom Management:
- Children as Change Agents .............................................. $209
Attention Deficit/Hyperactivity Disorder:
- Information & Interventions for Effective Teaching ...... $209
Behavior is Language:
- Strategies for Managing Disruptive Behavior ................. $259
Child Abuse:
- Working with Abused & Neglected Children ...................... $209
Drugs & Alcohol in Schools:
- Understanding Substance Use & Abuse .......................... $209
Early Childhood:
- Family-Centered Services .............................................. $209
- Observation & Assessment ............................................. $259
- Program Planning .......................................................... $259
- Typical & Atypical Development ................................. $259
Educational Assessment:
- Assessing Student Learning in the Classroom ..................... $209
Harassment, Bullying & Cyber-Intimidation in Schools...$209
Inclusion:
- Working with Students with Special Needs in General Education Classrooms...$209
- Infant & Toddler Mental Health:
- Issues & Information for Educators ................................. $209
Learning Disabilities:
- Practical Information for the Classroom Teacher ............. $259
Reading & Writing in Content Area ..................................... $209
Reading Fundamentals #1:
- An Introduction to Scientifically-based Research ............... $209
Reading Fundamentals #2:
- Laying the Foundation for Effective Reading Instruction.... $209
Reading Fundamentals #3:
- The Elements of Effective Reading Instruction & Assessment $259
Talented & Gifted:
- Working with High Achievers ....................................... $209
Teaching Diversity:
- Influences & Issues in the Classroom ............................. $209
Teaching Elementary Math Conceptually:
- A New Paradigm .......................................................... $209
Traumatized Child:
- The Effects of Stress, Trauma & Violence on Student Learning $209
Try DI!: Planning & Preparing a Differentiated Instruction Program ................................. $259
Understanding Aggression:
- Coping with Aggressive Behavior in the Classroom .... $259
Violence in Schools:
- Identification, Prevention & Intervention Strategies ...... $209
Why DI?: An Introduction to Differentiated Instruction . $259

AUTISM SPECTRUM DISORDER (ONLINE WEBINAR)

This Autism Spectrum Disorder Awareness Certificate provides therapists and caregivers the introduction, background, aptitude and skills needed to work effectively with this growing special needs population.

5 COURSES
- Intro to Autism Spectrum Disorder ................................. 9 Hours | $179
- Ethics & Cultural Issues in Treatment ................................. 9 Hours | $179
- Alternative Communication Techniques ............................... 9 Hours | $179
- Developing the Support Network ........................................ 9 Hours | $179
- Portfolio Project ......................................................... 9 Hours | $179

Total Program Cost $945*

CERTIFICATE IN INNOVATION & CRITICAL THINKING

The ability to communicate clearly and effectively is increasingly important in organizational settings. This course helps learners organize, structure, and create effective presentations. Since many organizations use PowerPoint as a way of communicating information, this course offers advice and guidance on the most effective and persuasive uses of PowerPoint.

Total Program Cost $395

SMARTBOARD TRAINING

This course is intended to teach educators or business professionals how to use the SMARTBoard interactive whiteboard. SMARTBoard is designed to engage students and deliver unique presentations. Our course will allow participants will explore SMARTBoard software and learn how to create interactive lessons or presentations for the classroom and business world.

Total Program Cost $195
TEXAS REAL ESTATE ONLINE
This online program offers prospective real estate agents an easy, cost-effective method of obtaining their Texas Real Estate Licenses.

7 COURSES
“The Works Package” 150 Hours | $480
Total Program Cost $480*

CERTIFIED FINANCIAL PLANNER ONLINE
We are pleased to partner with Kaplan Schweser to offer online Certified Financial Planner™ courses. Kaplan’s CFP Board-registered programs provide the focus and structure you need to master the 8 major domains covered on the CFP® exam.

7 COURSES
Fundamentals and Ethical Considerations 9 Hours | $749
Insurance and Employee Benefits 9 Hours | $749
Investment Planning 9 Hours | $749
Income Tax Planning 9 Hours | $749
Retirement Planning 9 Hours | $749
Estate Planning 9 Hours | $749
Financial Plan Development (Capstone) 9 Hours | $749
Total Program Cost $5243

All courses are offered online. You may begin at anytime.

eBUSINESS CERTIFICATE PROGRAM
The e-Business Certificate program is foundational for anyone who works in business with an Internet presence. This program is also instrumental to managers and entrepreneurs looking for opportunities to build and grow their business in an e-driven economy.

E-Business Legal Issues.................................................$250
E-Business Management Strategies..............................$250
E-Business Marketing Strategies.................................$250
E-Business Operations...................................................$250
E-Business Technology.................................................$250
E-Commerce ...............................................................$250
Total Program Cost $1500*

INTRODUCTION TO GRANT RESEARCH AND WRITING CERTIFICATE
The Introduction to Grant Research and Writing Certificate is for anyone seeking to learn the essentials of writing grants for private, public, or government use. You will learn how to create documents that use explanation, description and intentional direction in order to persuade or direct your readers.

Advanced Grant Writing...............................................$250
Introduction to Grant Research.....................................$250
Introduction to Grant Writing.......................................$250
Specialized Writing Techniques for Grants....................$250
Technical Writing .........................................................$250
Total Program Cost $1250*

ENTREPRENEURSHIP: START-UP AND BUSINESS OWNER MANAGEMENT
The Certificate in Start-Up and Business Owner Management is an excellent program for anyone interested in starting, owning and operating a business. The courses in the certificate program provide an excellent foundation for either the start-up business owner or the business owner or manager who wants to gain a further understanding of some of the essential principles associated with owning and operating a start-up or on-going business. Courses in the program include Business Plan Development, Positioning for and Finding Financing, as well as Buying and Selling a Business.

Business Plan Development ..........................................$250
Principles of Buying and Selling a Business ....................$250
Essentials of Business Ownership ................................$250
Financial Accounting Management .............................$250
Legal Issues in Operations ..........................................$250
Marketing Management ...............................................$250
Organizational Development & Change .......................$250
Organizational Leadership & Decision-Making .............$250
Persuasive Communication ...........................................$250
Positioning For and Finding Financing ..........................$250
Strategic Management in Operations ..........................$250
Understanding Financial Statements ...........................$250
Total Program Cost $3000*
**PROCUREMENT AND SUPPLIER CONTRACTING MANAGEMENT STUDIES**

The Certificate in Procurement and Supplier Contracting Management Studies is for those who want to learn the basics of procurement, purchasing, pricing, and supplier contracting. It is useful for those who will both have management responsibilities and who seek to pursue management opportunities.

<table>
<thead>
<tr>
<th>Course</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Budgeting Essentials</td>
<td>$250</td>
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<tr>
<td>Management Essentials</td>
<td>$250</td>
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<tr>
<td>Price and Cost Analysis</td>
<td>$250</td>
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<tr>
<td>The Procurement Process</td>
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<td>Supplier Contracting</td>
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<td><strong>Total Program Cost</strong></td>
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**TECHNOLOGY**

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<tr>
<td>Twitter Essentials</td>
<td>$99</td>
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<tr>
<td>Graphic Design With Photoshop</td>
<td>$1995</td>
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<tr>
<td>Certified Chief Information Security Officer</td>
<td>$3,750</td>
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<tr>
<td>Certified Ethical Hacker v.8</td>
<td>$3,195</td>
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<td>Java Specialist</td>
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<tr>
<td>MCSE: Private Cloud 2012 (voucher included)</td>
<td>$2,895</td>
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<tr>
<td>MCITP: Enterprise Administrator</td>
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<td>Cisco Certified Network Associate (CCNA)</td>
<td>$1,895</td>
</tr>
<tr>
<td>Network+ (voucher included)</td>
<td>$1,295</td>
</tr>
<tr>
<td>Linux+ (voucher included)</td>
<td>$1,195</td>
</tr>
<tr>
<td>Security+ (voucher included)</td>
<td>$1,095</td>
</tr>
</tbody>
</table>

**BUSINESS & MANAGEMENT**

<table>
<thead>
<tr>
<th>Course</th>
<th>Fee</th>
</tr>
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<tbody>
<tr>
<td>Administrative Professional</td>
<td>$695</td>
</tr>
<tr>
<td>Administrative Professional w/</td>
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</tr>
<tr>
<td>Microsoft Office Specialist 2013</td>
<td>$2,395</td>
</tr>
<tr>
<td>Agile Certified Practitioner Exam Prep</td>
<td>$495</td>
</tr>
<tr>
<td>Balanced Leadership for Women</td>
<td>$195</td>
</tr>
<tr>
<td>Business Ethics in the 21st Century</td>
<td>$395</td>
</tr>
<tr>
<td>Certificate in Sustainable Management</td>
<td>$495</td>
</tr>
<tr>
<td>Logistics, Supply Chain and Purchasing Management</td>
<td>$2,395</td>
</tr>
<tr>
<td>Quality Management</td>
<td>$495</td>
</tr>
<tr>
<td>Business Management Professional</td>
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</tr>
<tr>
<td>Time Management</td>
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<tr>
<td>Effective Business Writing</td>
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<td>Global Business Management</td>
<td>$395</td>
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<tr>
<td>Hospitality Operations and Management</td>
<td>$3,995</td>
</tr>
<tr>
<td>Marketing &amp; Design Certificate</td>
<td>$3,295</td>
</tr>
<tr>
<td>Principles of Marketing for Nonprofit Organizations</td>
<td>$99</td>
</tr>
<tr>
<td>Nonprofit management</td>
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<tr>
<td>Certificate in Leadership</td>
<td>$395</td>
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<tr>
<td>Global Business Trade Rules and Trade Agreements</td>
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<tr>
<td>Global Business Management</td>
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<tr>
<td>Diversity &amp; Individual Differences</td>
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</table>

**PROFESSIONAL**

<table>
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<th>Fee</th>
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<tbody>
<tr>
<td>Child Development Associate</td>
<td>$2,795</td>
</tr>
<tr>
<td>Grant Writing</td>
<td>$2,295</td>
</tr>
<tr>
<td>Professional Bookkeeping with QuickBooks 2013</td>
<td>$1,895</td>
</tr>
<tr>
<td>Professional Cooking &amp; Catering</td>
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<tr>
<td>Pay Per Click Marketing</td>
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<tr>
<td>Freight Broker Agent Training</td>
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<tr>
<td>OSHA Bloodborne Pathogens</td>
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</table>

**HEALTHCARE**

<table>
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<tr>
<th>Course</th>
<th>Fee</th>
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</thead>
<tbody>
<tr>
<td>CBCS Medical Billing &amp; Coding +</td>
<td></td>
</tr>
<tr>
<td>Medical Terminology (Vouchers Included)</td>
<td>$1,995</td>
</tr>
<tr>
<td>CBCS Administrative Medical Specialist + MCB +</td>
<td></td>
</tr>
<tr>
<td>Medical Terminology (Vouchers Included)</td>
<td>$2,495</td>
</tr>
<tr>
<td>Veterinary Assistant</td>
<td>$1,995</td>
</tr>
<tr>
<td>Clinical Medical Technician with Externship (CCMA, CPT, CET exams)</td>
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</tr>
<tr>
<td>Physical Therapy Aide</td>
<td>$1,895</td>
</tr>
<tr>
<td>Pharmacy Technician</td>
<td>$1,995</td>
</tr>
<tr>
<td>Administrative Dental Assistant</td>
<td>$1,795</td>
</tr>
<tr>
<td>Electronic Health Records Specialist</td>
<td>$4,000</td>
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<tr>
<td>Nutrition &amp; Fitness Professional</td>
<td>$3,995</td>
</tr>
<tr>
<td>Ophthalmic Assistant</td>
<td>$2,495</td>
</tr>
<tr>
<td>COPD: Understanding and Treatment</td>
<td>$195</td>
</tr>
<tr>
<td>Lean Six Sigma for Hospitals</td>
<td>$195</td>
</tr>
<tr>
<td>Diabetes: Prevention and Treatment</td>
<td>$195</td>
</tr>
<tr>
<td>Healthy Aging</td>
<td>$40</td>
</tr>
<tr>
<td>Acute Hospitalization and Alzheimers</td>
<td>$40</td>
</tr>
<tr>
<td>Sound Sleep, Sound Mind</td>
<td>$40</td>
</tr>
<tr>
<td>An Overview of Case Management</td>
<td>$40</td>
</tr>
<tr>
<td>Client’s Mobility &amp; Ambulation</td>
<td>$40</td>
</tr>
</tbody>
</table>

For complete program requirements, course descriptions, and to register, visit uta.edu/ded | 13
## TECHNOLOGY

### AUTOCAD: COMPUTER AIDED DESIGN AND DRAFTING CERTIFICATE

This program is designed to develop your skills in areas such as freehand sketching, drawing, organization, computer-aided drafting, proper line of work, abstract and mechanical reasoning, spatial relations, as well as graphic design and layout.

**7 COURSES**
- **AutoCAD Introduction**  16 Hours | $435
- **AutoCAD Advanced 3D**  16 Hours | $435
- **Revit Level 1**  16 Hours | $435
- **Revit Level 2**  16 Hours | $435
- **Solidworks – Level 1**  16 Hours | $435
- **Solidworks – Level 2**  16 Hours | $435
- **Capstone**  16 Hours | $435

**Total Program Cost**  $3045*  

### AVERAGE ANNUAL WAGE

Drafters...............................................................$52,720 / year

### EDUCATION & CERTIFICATIONS

Most positions require technical training or an associates degree.

### COMPTIA CERTIFICATION TRAINING

CompTIA is a provider of professional certifications for the information technology (IT) industry, and is a global association of IT industry companies with the common goal of standardized qualifications for professionals working in the industry.

A+ certification demonstrates competency as a computer technician.

Network+ is a certification that is used to measure skill as a network technician.

Security+ is a certification dealing with computer security topics such as cryptography and access control, as well as business-related topics such as disaster recovery and risk management.

WE OFFER 3 TEST PREP OPTIONS:
- **CompTIA A+**  80 Hours | $1495
- **CompTIA N+**  80 Hours | $1495
- **CompTIA S+**  40 Hours | $1495

### AVERAGE ANNUAL WAGE

Computer Support Specialist...............................$51,000 / year

Network & Computer Systems Admin.............$77,000 / year

Information Security Analysts.......................$90,000 / year

### JOB GROWTH

Computer Support Specialist:
- Faster than average: +12% (from 2014 - 2024)

Network & Computer Systems Admin:
- Average +8% (from 2014 - 2024)

Information Security Analysts:
- Faster than average: +18% (from 2014 - 2024)

### CNC PROGRAMMING CERTIFICATE

This program provides the entry-level training needed to review computer-aided design (CAD) blueprints for a program, calculate the tool paths required to produce the item from a solid block of material or casting, select the appropriate tools for the job, and plan out the sequence of operations needed to complete the job while making sure that the product adheres to precise measurement requirements.

**8 COURSES**
- **Basic Blueprint Reading**  16 Hours | $260
- **Applied Machine Shop Theory**  20 Hours | $295
- **CNC Programming Mill 1**  40 Hours | $650
- **CNC Programming Mill 2**  40 Hours | $650
- **CNC Programming Lathe 1**  40 Hours | $650
- **CNC Programming Lathe 2**  40 Hours | $650
- **Solidworks – Level 1**  16 Hours | $435
- **Solidworks – Level 2**  16 Hours | $435

**Total Program Cost**  $4025*  

### SUPPLEMENTAL COURSES:

- **CNC Programming - Mill Cam**  40 Hours | $650
- **CNC Programming - Lathe Cam**  40 Hours | $650

### AVERAGE ANNUAL WAGE

$42,110 / year

### JOB GROWTH

Average: +6%

### EDUCATION

Programmer positions require applicants to have a thorough knowledge of the machine shop and programming of the machines.

*Certificate programs require a $50 certificate fee
### COMPUTER FORENSICS EXAMINER CERTIFICATE

CompuForensics in association with UT Arlington offers a highly cost effective approach to upgrading the technical skills of their investigative, intelligence and support personnel.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>Hours</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Forensics Examiner</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Advanced Forensics Examiner</td>
<td>16</td>
<td>$435</td>
</tr>
</tbody>
</table>

**Total Program Cost** $870*  

**AVERAGE ANNUAL WAGE**  
Forensic Computer Examiner ..................... $75,000 / year  
Digital Forensics Examiner ........................ $92,000 / year  

**JOB GROWTH**  
Computer Support Specialist:  
Faster than average: +12% (from 2014 - 2024)

### SOCIAL MEDIA CERTIFICATE

Whether increasing traffic or conversations for various marketing campaigns, this program teaches students to use marketing tools proficiently as well as how to successfully meet client goals.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>Hours</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Media Marketing</td>
<td>8</td>
<td>$199</td>
</tr>
<tr>
<td>Social Media Mgmt Suites</td>
<td>8</td>
<td>$199</td>
</tr>
<tr>
<td>Integrated Web Marketing &amp; Analytics</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Email Marketing</td>
<td>8</td>
<td>$199</td>
</tr>
<tr>
<td>Digital Engagement &amp; Best Practices</td>
<td>8</td>
<td>$199</td>
</tr>
<tr>
<td>Capstone</td>
<td>8</td>
<td>$199</td>
</tr>
</tbody>
</table>

**Supplement Total Program Cost $1430***

**AVERAGE ANNUAL WAGE**  
$40,000 / year

**EDUCATION**  
Most positions require a bachelor’s degree.

### VIDEO GAME DESIGN AND DEVELOPMENT CERTIFICATE

This program will teach game design and development to train students in interface design, modeling, graphics, animation and scripting for mobile, 2D & 3D, and virtual reality video games.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>Hours</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programming Fundamentals</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Photoshop Level 1</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Photoshop Adv for Designers</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Unity 3D Level 1</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Unity 3D Level 2</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>3D Modeling</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>3D Amination</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Virtual Reality/Oculus Rift Level 1</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Virtual Reality/Oculus Rift Level 2</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Game Design &amp; Development</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Capstone</td>
<td>16</td>
<td>$435</td>
</tr>
</tbody>
</table>

**Total Program Cost $4785***

**AVERAGE ANNUAL WAGE**  
Game Developer .............................................. $68,000 / year

**EDUCATION**  
Most positions require a bachelor’s degree.
WEB AND GRAPHICS DESIGN CERTIFICATES

Whether for the web, mobile, or print, these programs will provide you with the hands-on training you need to design and create visually stunning, professional quality materials. You will learn the current standards and use state-of-the-art multimedia software.

We offer five different web design certificates: Classic, CMS, Graphic/Web/Print, UI/UX, & Mobile.

AVERAGE ANNUAL WAGE

<table>
<thead>
<tr>
<th>Position</th>
<th>Average Annual Wage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graphic Designer</td>
<td>$46,000 / year</td>
</tr>
<tr>
<td>Web Designers</td>
<td>$50,000 / year</td>
</tr>
<tr>
<td>Multimedia Artists &amp; Animators</td>
<td>$63,000 / year</td>
</tr>
<tr>
<td>UX Designers</td>
<td>$70,000 / year</td>
</tr>
</tbody>
</table>

EDUCATION

Most positions require a bachelor’s degree.

WEB DESIGN CLASSIC CERTIFICATE

9 COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programming Fundamentals</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Web Page Design Level 1</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Web Page Design Level 2</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Photoshop Level 1</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Photoshop Adv for Designers</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Javascript</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Dreamweaver Level 1</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Web Design Best Practices</td>
<td>12</td>
<td>$350</td>
</tr>
<tr>
<td>Capstone</td>
<td>16</td>
<td>$435</td>
</tr>
</tbody>
</table>

Total Program Cost $3830*

CMS (CONTENT MANAGEMENT SYSTEM) CERTIFICATE

11 COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programming Fundamentals</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Web Page Design Level 1</td>
<td>16</td>
<td>$435</td>
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<tr>
<td>Web Page Design Level 2</td>
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<td>$435</td>
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<tr>
<td>Adobe Photoshop Level 1</td>
<td>16</td>
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<td>Adobe Photoshop Adv for Designers</td>
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<td>$435</td>
</tr>
<tr>
<td>Javascript</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Air and Edge Animte</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>WordPress Level 1</td>
<td>16</td>
<td>$435</td>
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<tr>
<td>WordPress Level 2</td>
<td>16</td>
<td>$435</td>
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<tr>
<td>Web Design Best Practices</td>
<td>12</td>
<td>$350</td>
</tr>
<tr>
<td>Capstone</td>
<td>16</td>
<td>$435</td>
</tr>
</tbody>
</table>

Total Program Cost $4700*

WEB DESIGN CMS

MOBILE WEB DESIGN CERTIFICATE

12 COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programming Fundamentals</td>
<td>16</td>
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<td>$435</td>
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<tr>
<td>Web Page Design Level 2</td>
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<tr>
<td>Adobe Photoshop Level 1</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Photoshop Adv for Designers</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>JavaScript Programming</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>HTML 5 and CSS</td>
<td>12</td>
<td>$300</td>
</tr>
<tr>
<td>Adobe Air and Edge Animte</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Dreamweaver Level 1</td>
<td>16</td>
<td>$435</td>
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<td>12</td>
<td>$350</td>
</tr>
<tr>
<td>Capstone</td>
<td>16</td>
<td>$435</td>
</tr>
</tbody>
</table>

Total Program Cost $5000*

GRAPHIC/WEB/PRINT DESIGN CERTIFICATE

12 COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programming Fundamentals</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Web Page Design Level 1</td>
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<tr>
<td>Web Page Design Level 2</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Photoshop Level 1</td>
<td>16</td>
<td>$435</td>
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<tr>
<td>Adobe Photoshop Adv for Designers</td>
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<td>$435</td>
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<tr>
<td>Javascript</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Illustrator Level 1</td>
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<td>Adobe Illustrator Level 2</td>
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<td>Adobe InDesign Level 1</td>
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<td>$435</td>
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<tr>
<td>Adobe InDesign Level 2</td>
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<td>$435</td>
</tr>
<tr>
<td>Web Design Best Practices</td>
<td>12</td>
<td>$350</td>
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<tr>
<td>Capstone</td>
<td>16</td>
<td>$435</td>
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</tbody>
</table>

Total Program Cost $5135*

UI/UX DESIGN CERTIFICATE

15 COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programming Fundamentals</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Web Page Design Level 1</td>
<td>16</td>
<td>$435</td>
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<tr>
<td>Web Page Design Level 2</td>
<td>16</td>
<td>$435</td>
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<tr>
<td>Adobe Photoshop Level 1</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Photoshop Adv for Designers</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Javascript</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Responsive Design Using Bootstrap</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>HTML 5 and CSS</td>
<td>16</td>
<td>$300</td>
</tr>
<tr>
<td>Adobe Air and Edge Animte</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Dreamweaver Level 1</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>Adobe Dreamweaver Level 2</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>UI/UX Fundamentals Level 1</td>
<td>16</td>
<td>$435</td>
</tr>
<tr>
<td>UI/UX Architecture Level 2</td>
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<td>$350</td>
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<tr>
<td>Capstone</td>
<td>16</td>
<td>$435</td>
</tr>
</tbody>
</table>

Total Program Cost $6305*
WEB DEVELOPMENT CERTIFICATES
Web developers work in all types of organizations, small and medium-sized companies, or as freelancers with various specializations. We are proud to offer these web development specializations depending upon your interest, skill level or education. Completion of these programs will qualify participants as entry-level web developers and web development support personnel. Upon completion of the required core courses, students will have the opportunity to focus their studies within a choice of disciplines: Mobile Applications, Java, and PHP.

AVERAGE ANNUAL WAGE
Web Developer ................................................. $64,000 / year
Java Developer ................................................. $75,000 / year
PHP Developer ................................................. $75,000 / year
Software Developers ........................................ $100,000 / year
Mobile App Developer ..................................... $81,000 / year

JOB GROWTH
Faster than average: +27% (from 2014-2024)

EDUCATION
Most positions require a bachelor’s degree.

MOBILE APPLICATIONS DEVELOPER CERTIFICATE
This program provides students with the specialized knowledge necessary for the development of web and mobile computer applications.

10 COURSES
Programming Fundamentals 16 Hours | $435
Adobe Photoshop Level 1 16 Hours | $435
Adobe Photoshop Adv for Designers 16 Hours | $435
Java Programming Level 1 16 Hours | $435
Java Programming Level 2 16 Hours | $435
Java Programming Level 3 16 Hours | $435
Android Programming Level 1 16 Hours | $435
Android Programming Level 2 16 Hours | $435
Android Programming Level 3 16 Hours | $435
Capstone 16 Hours | $435
Total Program Cost $4350*

JAVA WEB DEVELOPMENT CERTIFICATE
These programs are for individuals interested in developing, revamping and maintaining websites, applications, and or games. You have two options.

7 COURSES
Programming Fundamentals 16 Hours | $435
JavaScript Programming 16 Hours | $435
Java Programming Level 1 16 Hours | $435
Java Programming Level 2 16 Hours | $435
Java Programming Level 3 16 Hours | $435
MYSQL Workbench 16 Hours | $435
Capstone 16 Hours | $435
Total Program Cost $3045*

SUPPLEMENTAL COURSES:
Java Web Services 16 Hours | $435

PHP WEB DEVELOPER CERTIFICATE
7 COURSES
Programming Fundamentals 16 Hours | $435
JavaScript Programming 16 Hours | $435
PHP & MYSQL Level 1 16 Hours | $435
PHP & MYSQL Level 2 16 Hours | $435
PHP & MYSQL Level 3 16 Hours | $435
MYSQL Workbench 16 Hours | $435
Capstone 16 Hours | $435
Total Program Cost $3045*

SUPPLEMENTAL COURSES:
Java Web Services 16 Hours | $435

For complete program requirements, course descriptions, and to register, visit uta.edu/ded | 17
**PHOTOGRAPHY CERTIFICATE**

Our program is designed to teach you the skills and knowledge to become a professional photographer or an enthused hobbyist. Start by exploring the capabilities of your digital camera and then learn the techniques to improve the quality of your photographs.

9 COURSES

**6 REQUIRED COURSES**
- Introduction to Digital Photography 1 14 Hours | $169
- Introduction to Digital Photography 2 14 Hours | $169
- Photography Light and Lighting 14 Hours | $179
- Adobe Photoshop - Beginner 16 Hours | $375
- Adobe Photoshop - Advanced for Photographers 14 Hours | $375
- Guided Final Photography Portfolio 16 Hours | $229

**Independent Photography Portfolio** $99

Photography Portfolio*

*There are two Portfolio options:
1) Enroll in Final Photography Portfolio and submit your portfolio in class. Or
2) Enroll in Independent Portfolio Review and submit your portfolio.

**CHOOSE 3 ELECTIVES**
- Nature Photography 8 Hours | $179
- Wildlife Photography 10 Hours | $199
- Photography Light and Lighting Level II 14 Hours | $179
- Portrait and Wedding Photography 14 Hours | $179
- Travel and Location Photography 14 Hours | $169
- The Business of Photography 12 Hours | $239
- Photography Studio 15 Hours | $269

**Total Program Cost** $2122 - 2302*

**AVERAGE ANNUAL WAGE**

$31,000 / year

**EDUCATION**

High school diploma or equivalent.

**LANDSCAPE IRRIGATION TRAINING**

This 40-hour class is designed to provide the fundamentals of landscape irrigation for future landscape irrigation designers, contractors, consultants, and installers. It has in-depth coverage of irrigation systems including history, definitions, components, hydraulics, design, installation, repair, trouble-shooting, maintenance, technological advances in system design and equipment, new Texas regulations, and water conservation for residential and commercial applications.

1 COURSE
- Landscape irrigation Training 15 Hours | $525

**Total Program Cost** $525

**AVERAGE ANNUAL WAGE**

Construction & building inspectors $57,000 / year

**JOB GROWTH**

Average: +8% (from 2014 - 2024)

**EDUCATION**

High school diploma or equivalent.

**HOMeland INSPECTION TRAINING**

American Home Inspectors Training Institute (AHIT) offers both classroom and home study Home Inspection programs through Continuing Education. This program includes 459 hours in core inspection plus a live 120-hour class.

1 COURSE
- Home Inspection Training 120 Hours | $2995

**Total Program Cost** $2995

**AVERAGE ANNUAL WAGE**

$36,000 / year

**EDUCATION**

Most positions require a personal trainer certification.

**PERSONAL TRAINING CERTIFICATION**

A World Instructor Training Schools Personal Trainer Certification is the perfect way to obtain an industry credential. W.I.T.S. is an approved CEU provider for the Board of Certification for Athletic Trainers (BOC), the American Occupational Therapy Association (AOTA), National Certification Board for Therapeutic Massage & Bodywork (NCBTMB), Veterans Training and Education, the International Association of Continuing Education and Training (IACET) and a proud partner of UTA-Continuing Education.

1 COURSE
- Personal Trainer National Certification 60 Hours | $749

**Total Program Cost** $749

**AVERAGE ANNUAL WAGE**

Event Planner $46,000 / year

**EDUCATION**

Most positions require a bachelor's degree.
ABOUT THE UNIVERSITY OF TEXAS AT ARLINGTON

The University of Texas at Arlington is a Carnegie Research-1 “highest research activity” institution. With a projected global enrollment of close to 57,000 in AY 2016-17, UTA is the largest institution in The University of Texas System. Guided by its Strategic Plan Bold Solutions | Global Impact, UTA fosters interdisciplinary research within four broad themes: health and the human condition, sustainable urban communities, global environmental impact, and data-driven discovery. UTA was recently cited by U.S. News & World Report as having the second lowest average student debt among U.S. universities. U.S. News & World Report also ranks UTA fifth in the nation for undergraduate diversity. The University is a Hispanic-Serving Institution and is ranked as the top four-year college in Texas for veterans on Military Times’ 2017 Best for Vets list.

CONTACT US
817.272.2581 | cedquestions@uta.edu | uta.edu/ded

POLICIES AND PROCEDURES

Cancellations
UT Arlington reserves the right to change or cancel any class. In the event that a class must be changed or cancelled, you will be notified by email and/or phone. You are required to provide a valid email address and phone number to ensure notification. The decision to cancel a class due to insufficient enrollment will be made approximately 1-2 business days prior to the class start date. If a course is cancelled by UT Arlington, students have the option to transfer to another course, have their funds held in escrow, or receive a refund. No fees will be charged for these transactions if UT Arlington cancels a class.

Student Withdrawal and Transfer Policy
If a student withdraws from a class more than 2 full business days before the class, they may transfer to another class at no charge; hold fees in escrow up to one year at no charge; or refund their course fee less a $35 processing charge for fees less than $1,000, or 5% of fees over $1,000. If a student withdraws from a class at any time from 2 days prior to the class start date or after a class begins, the fees are non-refundable. They may transfer to another class at no charge or hold the fees in escrow at no charge. All student withdrawal requests must be received via telephone, Monday-Friday during normal business hours.

Title IX Policy
The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos. For information regarding Title IX, visit uta.edu/titleix.

Accommodations
The Division for Enterprise Development is dedicated to providing equal educational opportunities to all qualified course participants. Contact cedquestions@uta.edu or call 866-906-9190 for information regarding special accommodations.
PROGRAMS TO ADVANCE CAREERS & TRANSFORM YOUR ORGANIZATION

OPEN ENROLLMENT
in a variety of formats

GROUP TRAINING
available for any course or certificate program

CUSTOMIZED TRAINING SOLUTIONS
designed with your organization in mind

CONFERENCE & EVENT MANAGEMENT

Connect with us and register today. 817.272.2581 | cedquestions@uta.edu | uta.edu/ded