



The mission of The University of Texas at Arlington's **Health Careers Institute** is to deliver professional healthcare programs that provide students with the skills to start or advance their career in the growing healthcare industry. We achieve this by setting the standard in healthcare programs through teaching excellence and responsiveness to the unique needs of our students and the community they serve.

“I have enjoyed taking this course! The hands-on work and lab has taught me so much.”

“The instructor takes the time to make sure we understand. Very hands on and fun.”

“ I am very confident in the skills I was taught in this class.”

“Instructor has a way of explaining that makes things ‘come alive.’ I like being in this class.”



ONLINE COURSES AVAILABLE

Go to uta.edu/ded/hci and click Online Courses to see a full course list.

Administrative Dental Assistant	\$1795	Medical Interpreter (Spanish/English).....	\$2395
CBCS Medical Billing & Coding.....	\$2195	NASM Certified Personal Trainer and Exam Preparation	\$1295
Certified Asistente Médico Clínico.	\$3995	Nutrition and Fitness Professional	\$3995
Certified Clinical Medical Assistant Professional	\$4595	Ophthalmic Assistant	\$2495
Certified Electronic Health Records Specialist (CEHRS).....	\$1795	Pharmacy Technician	\$2495
Dental Office Manager.....	\$3995	Smart Nutrition: Health Eating for All Generations.....	\$195
High School Diploma with Home Care Professional	\$1295	Sports Nutrition & Performance.....	\$2695
Introduction to Anatomy & Physiology.....	\$595	Veterinary Assistant with Horse Care Management	\$3995

817.272.2581 | healthcare@uta.edu | uta.edu/ded/hci
140 W. Mitchell Street, Arlington, Texas 76010

UNIVERSITY OF TEXAS  ARLINGTON



UNIVERSITY OF
TEXAS
ARLINGTON

HEALTH
CAREERS
INSTITUTE

140 W. Mitchell St. | Arlington, TX 76019



**JUMP START YOUR CAREER
WITH ACCELERATED
HEALTHCARE TRAINING!**



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Health Careers Institute

TRAINING COURSES



JUMP START YOUR CAREER IN HEALTHCARE!

- Basic Life Support for Health Care Providers
- Certified Nurse Aide
- Clinical Medical Assistant
- Dental Assistant
- EKG/ECG Technician
- Electronic Health Records Specialist
- Emergency Medical Technician
- Medical Coding & Billing/Medical Administrative Assistant
- Medical Front Office Specialist
- Patient Care Technician
- Pharmacy Technician
- Phlebotomy Technician
- Sterile Processing Technician
- TEAS Exam Review
- Veterinary Assistant



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BASIC LIFE SUPPORT (BLS) FOR HEALTH CARE PROVIDERS

Classroom Hours.....	5
Tuition	\$75

The Basic Life Support (BLS) for Healthcare Providers is designed to provide a wide variety of healthcare professionals the ability to recognize cardiac arrest, provide CPR, use an AED, and relieve choking in a safe, timely, and effective manner. Certification is valid for two years.



CERTIFIED NURSE AIDE (CNA)

Classroom Hours.....	60
Clinical Hours	40
Tuition	\$2,000

The Certified Nurse Aide course prepares students to provide direct, hands-on care for patients under the supervision of a Registered Nurse or other medical staff. Classroom and practical instruction prepare students to handle a wide range of tasks including assisting patients with activities of daily living, bedside care, and obtaining vital signs. There is great emphasis on patient communication. Students who complete the program satisfy the Texas Department of Aging and Disability (TDADS) requirements and are eligible to take the State exam.

CLINICAL MEDICAL ASSISTANT

Classroom Hours.....	140
Externship Hours	160
Tuition	\$4,500

The Clinical Medical Assistant course prepares students to work in private medical practices, hospitals, medical clinics, and other medical facilities. Students learn how to schedule medical procedures, draw blood, take patient medical histories, update patient medical files, measure and record vital signs, administer EKG/ECGs, instruct patients on medication usage, collect lab specimens, sterilize medical instruments, and more.



DENTAL ASSISTANT

Classroom Hours.....	176
Externship Hours	160
Tuition	\$5,000
Additional costs for State of Texas Dental Assistant (1) Licensing and (2) Activation fees.	

Train to work in a dental office in less than six months. Classroom and practical instruction include oral health, dental disease prevention, infection control, dental instrumentation, oral anatomy, and assisting in the delivery of dental care and treatment. Students interested in becoming registered with the State of Texas must take a state mandated registration course and exam which is included in the program cost.



EKG TECHNICIAN

Classroom Hours.....	80
Externship Hours	40
Tuition	\$2,700

The EKG course is perfect for the student looking to enter the healthcare field as well as the healthcare professional looking to acquire additional skills. Classroom and practical instruction prepare students to obtain electrocardiograms in various healthcare settings. Instruction includes patient preparation, use and maintenance of the electrocardiograph, and methods for obtaining an electrocardiogram. Students also learn how to recognize normal and abnormal electrocardiogram patterns.

ELECTRONIC HEALTH RECORDS SPECIALIST

Online Hours	350
Tuition	\$4,000

This course covers the usage and management of health information and the electronic health record (EHR). Through the online course and included mentoring, the student learns to assemble a patient's health record and ensure that all information is complete, properly identified, and authenticated. Topics discussed include medical terminology, electronic data entry, data analysis, and record retention. This course also provides students with a practical understanding of the role of electronic health record specialists and their importance in the current job market.

PROGRAM REQUIREMENTS INCLUDE*

- Valid Photo ID
- Social Security Card
- Proof of current immunizations
- Drug Screen

PROGRAM FEES INCLUDE*

- Tuition
- Textbooks
- Uniform
- Supplies

- Professional Liability Insurance
- Background Check
- CPR Certification
- Certification Exam

*Varies by program

READY TO ENROLL?

Go online at uta.edu/ded/hci or call 817.272.2581



EMERGENCY MEDICAL TECHNICIAN

Classroom Hours	176
Clinical Hours	96
Tuition	\$3,000

EMTs work under the direct supervision of Emergency Medical Services (Paramedics). Classroom and practical instruction prepare students to handle a wide range of tasks related to emergency care. Students learn patient assessment, basic life support, pre-hospital care (control bleeding, bandage wounds, immobilize broken bones, etc.), dispatcher communication, ambulance driving, and ambulance maintenance. Upon completion students take a certification exam through Pearson Vue for the National Registry of Emergency Medical Technicians.

MEDICAL CODING & BILLING/ MEDICAL ADMINISTRATIVE ASSISTANT

Classroom Hours	112
Lab Hours	8 Lab
Tuition	\$4,000
Additional fees may apply for additional certifications.	

Learn the fundamentals of medical billing and coding and start an exciting new career in the healthcare industry. This program prepares students to work in the outpatient medical coding areas of hospitals, medical clinics, and doctors offices. Topics discussed include medical terminology and anatomy, insurance screening, medical record maintenance, appointment scheduling, financial functions, CPT, ICD-10, and HCPCS coding. Professionalism and confidentiality in the healthcare industry are emphasized.

MEDICAL FRONT OFFICE SPECIALIST

Classroom, Lab & Online Hours	470
Tuition	\$8,000

The Medical Front Office Specialist incorporates Medical Coding & Billing, Electronic Health Records, and Medical Administrative Assistant. Students learn medical terminology, insurance codes, and medical office administration skills. This program prepares students to work as a Medical Front Office Assistant, Medical Receptionist, Medical Billing Specialist, Medical Insurance Specialist, and Medical Office Specialist.



PATIENT CARE TECHNICIAN

Classroom Hours	220
Clinical/Externship Hours	160
Tuition	\$7,700
Additional fees may apply for additional certifications.	

Our PCT program consists of three components: Certified Nurse Aide, EKG Technician, and Phlebotomy Technician. Through classroom and practical instruction, the student learns to assist with in-patient and out-patient care. Topics include bedside care, obtaining vital signs and measurements, collecting blood samples, and recording electrocardiograms.

PHARMACY TECHNICIAN

Classroom Hours	120
Externship Hours	80
Tuition	\$4,500

Additional fees apply for tech-in-training registration, fingerprint session, Pharmacy Technician Certification Board (PTCB) exam, and trainee to registered technician upgrade.

The Pharmacy Technician program prepares students to work under the direct supervision of a licensed pharmacist in various healthcare settings. The student learns to assess medication orders, dispense medications, maintain inventory, and provide pharmacy billing services. Special emphasis is placed on providing customer service.



PHLEBOTOMY TECHNICIAN

Classroom Hours	80
Externship Hours	80
Tuition	\$3,000

The classroom and practical skills introduced in this class include anatomy and physiology of the blood system, procedures used to obtain various blood specimens, common blood testing, specimen handling and preparation, safety standards, and a controlled skills lab. Upon completion the student is eligible to sit for national certification.





STERILE PROCESSING TECHNICIAN

Classroom Hours.....	60
Externship Hours.....	160
Tuition	\$1,195

This course prepares students to clean, disinfect, and distribute sterilized instrumentation and equipment to various areas of a healthcare facility. Through externship students work in a sterile processing department and central service department setting to gain real world experience.

TEAS EXAM REVIEW

Classroom Hours.....	20
Tuition	\$199

The ATI TEAS exam (Test of Essential Academic Skills) is used by nursing schools, including UT Arlington's, to assess nursing students' knowledge in reading, math, science, and English and language usage. This prep course teaches potent study techniques and test-taking strategies that go beyond basic knowledge. Book required.



VETERINARY ASSISTANT

Classroom Hours.....	128
Externship Hours.....	500
Tuition	\$3,000

This course prepares the student to assist the veterinarian in animal hospitals, clinics, and other animal care settings. The classroom and practical aspects of the course include animal anatomy, animal behavior, preventative health, emergency care, lab procedures, and surgical assisting for veterinary practices. This course follows a curriculum developed by the Texas Veterinary Medical Association and meets the requirements for students to take the Certified Veterinary Assistant Level I exam.

FREE INFORMATION SESSIONS

Every Wednesday on alternating mornings and afternoons.

Program requirements, courses, and tuition are covered.

RSVP: 817.272.2581

