

CONTINUING EDUCATION

FALL 2019

THE UNIVERSITY OF TEXAS ★ ARLINGTON

**BECOME CERTIFIED
IN BUSINESS OR
MANAGEMENT**

Pages 4-11

**START YOUR
OWN BUSINESS**

Pages 20-21

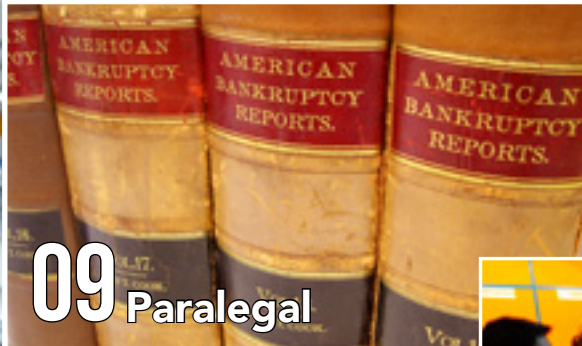
**TRAIN
TO UPGRADE
YOUR CAREER**

Pages 12-17



PROFESSIONAL | TECHNOLOGY | MANAGEMENT | BUSINESS | HEALTHCARE | ENRICHMENT

ENROLL TODAY: 817.272.2581 | cedquestions@uta.edu | uta.edu/ded/ced



WHAT'S HOT

04 SHRM Certification Training

05 Certificate in Esports Management

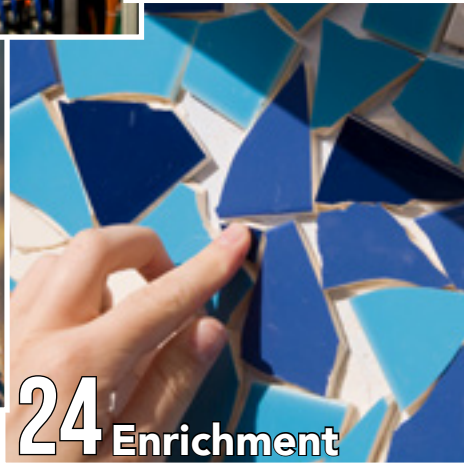
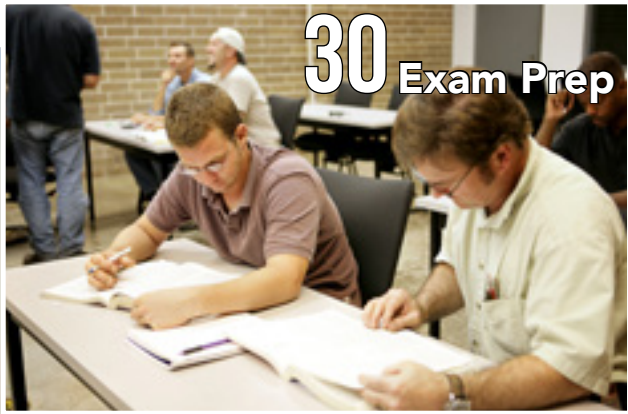
3

EASY WAYS TO REGISTER

Online
uta.edu/ded/ced 

By Phone
 817.272.2581 

In Person
 140 W. Mitchell St.
 Arlington, TX 76010 



07 Project Management Certificate

12 AutoCAD Certificate

22 Drones

10 Technical Writing

15 UI/UX Certificate

28 Health Careers

5

CHOOSE FROM ONE OF FIVE PATHWAYS...

- Become Certified
- Acquire Advanced Professional Development Skills
- Develop Career Training
- Learn a New Skill or Trade
- Request Customized Corporate/Group Training

MINI-MBA CERTIFICATE PROGRAM

The mini-MBA program is an intense, six-weekend program designed specifically for individuals looking for an alternative to a traditional MBA degree program. It focuses on business theory and the key areas of business and management.

- Organization Theory and Management
- Human Resources and Legal Issues
- Finance and Accounting Principles
- Information Systems and Technology Management
- Economics
- Law and Ethics
- Marketing and Strategy

PROGRAM MEETS EVERY OTHER WEEKEND & ONLINE

09/14/19 - 11/24/19

SATURDAYS: 9a to 5p

SUNDAYS: 1p to 5p

\$4995

96 HOURS OVER SIX WEEKENDS

72 HOURS FACE-TO-FACE

24 HOURS ONLINE

DESIGNED TO FIT YOUR SCHEDULE



DEFINE YOURSELF AS A HUMAN RESOURCE LEADER

SHRM CERTIFICATION TRAINING

This SHRM-CP/SHRM-SCP certification preparation course is designed primarily for individuals seeking credentials that focus on identifying and testing the knowledge and practical real-life experiences that global human resource professionals need to know in their field today.

- Learn from a certified instructor
- Network, share, and discuss topics with other HR professionals
- Stay on track with a structured curriculum and instructor support
- Convenient 24/7 online access

TWO SCHEDULING OPTIONS: WEEKEND BOOTCAMP OR SIX SATURDAYS

SHRM-CP™ AND SHRM-SCP™ CERTIFICATION PREPARATION COURSE

09/14/19 - 10/19/19

Saturdays: 9a - 4:30p

\$1195

SHRM-CP™ AND SHRM-SCP™ CERTIFICATION PREPARATION COURSE WEEKEND BOOTCAMP

01/24/20 - 02/02/20

Fridays: 6p -10p

Saturdays & Sundays: 9a - 5p

\$1195



*Certificate programs require a \$50 certificate fee

WHAT'S TRENDING?

BE CURRENT... STAY RELEVANT... KEEP LEARNING




COLLEGIATE OVERWATCH® TOURNAMENT
SEPTEMBER 21 – 22, 2019
 Esports Stadium Arlington
 1200 Ballpark Way Arlington TX 76011
BUY YOUR TICKETS TODAY
\$25 weekend pass | battle4tx.com

CERTIFICATE IN ESPORTS MANAGEMENT

Esports is one of the fastest growing industries and estimated to reach over \$100 billion in revenue by 2020. From sports management to gaming innovation, this extensive program is a practical way for you to turn a passion for gaming into a profitable career.

5 COURSES:

Introduction to Esports	16 Hours	\$399
Esports Business Strategies	16 Hours	\$399
Esports Branding & Marketing	16 Hours	\$399
Esports Project Management: Live Events	24 Hours	\$599
Esports Player & Team Management.....	16 Hours	\$399

Total Program Cost \$2243*

INTRODUCTION TO ESPORTS

09/09/19 - 09/18/19.....M & W : 6p - 10p..... \$399

ESPORTS BRANDING & MARKETING

09/23/19 - 10/02/19.....M & W : 6p - 10p..... \$399

ESPORTS BUSINESS STRATEGIES

09/30/19 - 10/09/19.....M & W : 6p - 10p..... \$399

ESPORTS PROJECT MANAGEMENT: LIVE EVENTS

11/04/19 - 11/20/19.....M & W : 6p - 10p..... \$599

ESPORTS PLAYER & TEAM MANAGEMENT

12/02/19 - 12/11/19.....M & W : 6p - 10p..... \$399

*Certificate programs require a \$50 certificate fee

LOGISTICS AND SUPPLY CHAIN MANAGEMENT CERTIFICATE



This certificate program provides a foundation in supply chain and logistics management from both a U.S., as well as a global perspective, preparing participants for professional careers with manufacturers and distributors, transportation carriers, and logistics service providers.

5 COURSES:

Introduction to Logistics	16 Hours	\$395
Intro to Materials Management	20 Hours	\$445
Warehouse/Distribution Center Mgmt	16 Hours	\$395
International Logistics and SCM	20 Hours	\$445
Capstone	12 Hours	\$349

Total Program Cost \$2029*

INTRODUCTION TO LOGISTICS

10/07/19 - 10/16/19.....M & W : 6p - 10p..... \$395

INTRODUCTION TO MATERIALS MANAGEMENT

10/21/19 - 11/04/19.....M & W : 6p - 10p..... \$445

WAREHOUSE & DISTRIBUTION CENTER MANAGEMENT

11/11/19 - 11/20/19.....M & W : 6p - 10p..... \$395

INTERNATIONAL LOGISTICS & SUPPLY CHAIN MGMT

12/02/19 - 12/16/19.....M & W : 6p - 10p..... \$445

CAPSTONE

02/04/20 - 02/11/20.....M & W : 6p - 10p..... \$349



MANAGEMENT AND LEADERSHIP PROGRAM

This program is perfect for managers, leaders, business owners, and entrepreneurs who are looking to enhance their leadership skills. Courses will examine various topics and current issues including, planning, building teams, how to prepare for change, and negotiation.

BOOTCAMPS:

Non-profit Management Seminar	24 Hours	\$495
Management and Leadership Bootcamp.....	40 Hours	\$895

MANAGEMENT & LEADERSHIP BOOTCAMP

09/13/19 - 09/22/19.....F: 6p - 10p; Sa & Su : 8a - 5p..... \$895

Similar **Management and Leadership** courses available online at www.ed2go.com/utace

ENTREPRENEUR CERTIFICATE

From a new idea to the marketplace, this certificate program will prepare you for success. These topics will provide you with the tools necessary to start, market, and operate a new business. Course topics include how to identify a market opportunity and how to develop, fund, and manage a new business from an original idea to the marketplace. Guest speakers will discuss some of their background in starting up their company, as well as share their "tips of the trade."

1 COURSE:

Entrepreneur Certificate	48 Hours	\$1795
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Total Program Cost \$1795*

PARTICIPANT-FRIENDLY SCHEDULE MEETS EVERY OTHER SATURDAY

Topics include:

- Day 1: Starting a New Business
- Day 2: Developing a Business Plan
- Day 3: Entrepreneur Funding Options
- Day 4: Accounting Principles for Startups
- Day 5: Marketing Your Business: Websites, Email, and Social Media
- Day 6: Capstone: Entrepreneur Certificate

ENTREPRENEUR CERTIFICATE

09/07/19 - 11/16/19.....Every other Sa: 9a - 5:30p \$1795

*Certificate programs require a \$50 certificate fee



ACQUIRE THE SKILLS YOU NEED FOR TODAY'S JOB MARKET

PROJECT MANAGEMENT CERTIFICATE

This program provides you with practical knowledge that can be applied immediately to enhance your job performance and productivity. In addition, the curriculum fulfills the 35-hour educational requirement for those preparing to take the Project Management Institute (PMI) PMP certification exam.

3 COURSES:

- Project Management Fundamentals..... 8 Hours | \$335
- Effective Project Initiation & Planning..... 15 Hours | \$685
- Effective Project Execution & Control..... 15 Hours | \$685

Total Program Cost \$1705*

ELECTIVE COURSES:

- Project Management Professional (PMP) Exam Prep..... 40 hours | \$1995
- Microsoft Project..... 8 hours | \$299

PROJECT MANAGEMENT FUNDAMENTALS

09/13/19..... F : 8:30a - 5:30p..... \$335

EFFECTIVE PROJECT INITIATION & PLANNING

10/03/19 - 10/04/19..... Th & F : 9a - 5:30p..... \$685

EFFECTIVE PROJECT EXECUTION & CONTROL

11/07/19 - 11/08/19..... Th & F : 9a - 5:30p..... \$685

PROJECT MANAGEMENT PROFESSIONAL (PMP) EXAM PREP

10/11/19 - 10/20/19..... F : 6p - 10p; Sa & Su : 8a - 5p..... \$1995

Similar **Project Management** courses available online at www.ed2go.com/utace

LEAN SIX SIGMA

LEAN SIX SIGMA is a methodology aimed at reducing waste. The overall goal is to identify and eliminate non-essential and non-value added steps in the business process in order to streamline production, improve quality, and establish customer loyalty.

3 COURSES:

- Yellow Belt..... 24 Hours | \$895
- Green Belt..... 32 Hours | \$895
- Black Belt..... 32 Hours | \$895

Total Program Cost \$2685

YELLOW BELT

09/14/19 - 09/28/19..... Sa : 8:30a - 5:30p..... \$895

GREEN BELT

10/12/19 - 11/02/19..... Sa : 8:30a - 5:30p..... \$895

BLACK BELT

01/11/20 - 02/01/20..... Sa : 8:30a - 5:30p..... \$895

Similar **Lean Six Sigma** courses available online at www.ed2go.com/utace



*Certificate programs require a \$50 certificate fee

MASTER CERTIFICATE IN CONSTRUCTION MANAGEMENT

This certificate is designed to meet the industry's evolving needs due to advances in construction technologies, financing, and methods that underscore a sound and systematic management of construction projects.

4 COURSES:

Principles of Construction	15 Hours	\$795
Specifications & Documentation	15 Hours	\$795
Project Cost Estimation	15 Hours	\$795
Project Planning & Scheduling	15 Hours	\$795
Total Program Cost		\$3180*

ELECTIVE COURSES:

3D Building Information Modeling	15 Hours	\$795
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FACILITY MANAGEMENT PROFESSIONAL CERTIFICATE



This program is a comprehensive training and assessment program that provides facility management professionals with the practical knowledge and skills required by today's employers. Participants will make use of all aspects of project management, beginning with planning, scoping, scheduling, and completing with evaluating.

1 COURSE:

FMP Credential Program	64 Hours	\$2495
Total Program Cost		\$2495

FACILITY MANAGEMENT PROFESSIONAL (FMP) CREDENTIAL PROGRAM

08/24/19 - 10/06/19.....	Every other Sa & Su: 8a - 4:30p	\$2495
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PRINCIPLES OF CONSTRUCTION MANAGEMENT AND CONTRACTS

09/14/19 - 09/21/19.....	Sa: 8a - 4:30p.....	\$795
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CONSTRUCTION SPECIFICATIONS & DOCUMENTATION

10/05/19 - 10/12/19.....	Sa: 8a - 4:30p.....	\$795
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CONSTRUCTION PROJECT COST ESTIMATION

10/26/19 - 11/02/19.....	Sa: 8a - 4:30p.....	\$795
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PROJECT PLANNING & SCHEDULING

11/16/19 - 11/23/19.....	Sa: 8a - 4:30p.....	\$795
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3D BUILDING INFORMATION MODELING

12/07/19 - 12/14/19.....	Sa: 8a - 4:30p.....	\$795
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BUSINESS CONTINUITY AND DISASTER RECOVERY CERTIFICATE

This program will provide individuals with the knowledge to implement a business continuity/disaster recovery program. This three-day course is designed to take the participants from a novice level, with little or no past experience, to an advanced level of recovery planning.

1 COURSE:

Business Continuity/Disaster Recovery.....	21 Hours	\$1295
Total Program Cost		\$1295

BUSINESS CONTINUITY & DISASTER RECOVERY

10/05/19 - 10/19/19.....	Sa: 9a - 5p.....	\$1295
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Online options available at www.dedtraining.com



TRAIN THE TRAINER CERTIFICATE

Effective training involves a range of skills, knowledge, and attitudes applied in a unique and engaging manner known as the "art of teaching." This program will prepare instructors to present information successfully, respond to questions effectively, and lead activities that support and engage learners completely. Participants will learn how to lead engaging discussions, listen intently, maintain a positive attitude, form observations, and help participants make the necessary learning connections.

1 COURSE:

Train the Trainer Certificate.....	40 Hours	\$1495
Total Program Cost		\$1495*

TRAIN THE TRAINER CERTIFICATE

09/14/19 - 11/09/19.....	Every Other Sa: 9a - 5:30p	\$1495
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*Certificate programs require a \$50 certificate fee

START YOUR CAREER AS A PARALEGAL

- ESTABLISH PRESTIGE
- ENJOY CAREER FLEXIBILITY
- EARN A COMPETITIVE SALARY
- ASSIST OTHERS
- SEIZE THE GROWING DEMAND

PARALEGAL CERTIFICATE

This rigorous program is designed to prepare participants with essential skills needed to become a professional paralegal. Participants will learn the essentials of legal terminology, ethics, research, and writing, before advancing to substantive law courses of family law, criminal and civil law, real estate, probate, bankruptcy, and employment law.

REQUIRED 11 COURSES: NO SUBSTITUTIONS

Legal Terminology.....	15 Hours \$175
Legal Ethics.....	15 Hours \$175
Civil Law & Advanced Civil Discovery.....	30 Hours \$350
Trial Prep & Technology in the Law Office.....	30 Hours \$350
Legal Research & Writing.....	48 Hours \$435
Family Law.....	15 Hours \$175
Criminal Law and Procedure.....	15 Hours \$175
Employment Law.....	15 Hours \$175
Real Estate Law (online).....	30 Hours \$250
Bankruptcy Law (online).....	30 Hours \$250
Probate Law & Estate Planning (online).....	30 Hours \$250

Total Program Cost \$2760*

ELECTIVE COURSES:

Intellectual Property Law (online).....	30 Hours \$250
Intro to Business Law/Trans. (online).....	30 Hours \$250
Paralegal Career Preparation.....	15 Hours \$175

EMPLOYMENT LAW

01/08/20 - 03/18/20.....W : 6p - 7:30p..... \$175

PARALEGAL CAREER PREPARATION

01/08/20 - 03/18/20.....W : 8p - 9:30p..... \$175

LEGAL TERMINOLOGY

01/09/20 - 03/18/20.....Th : 6p - 7:30p..... \$175

LEGAL ETHICS

01/09/20 - 03/18/20.....Th : 8p - 9:30p..... \$175

CIVIL LAW & ADVANCED CIVIL DISCOVERY

04/01/20 - 06/03/20.....W : 6p - 9p..... \$350

TRIAL PREP & TECHNOLOGY IN THE LAW OFFICE

06/17/20 - 08/26/20.....W : 6p - 9p..... \$350

LEGAL RESEARCH & WRITING

09/14/19 - 10/19/19.....Sa : 8a - 5p..... \$435

09/12/20 - 10/17/20.....Sa : 8a - 5p..... \$435

FAMILY LAW

10/02/19 - 12/11/19.....W : 6p - 7:30p..... \$175

09/30/20 - 12/09/20.....W : 6p - 7:30p..... \$175

CRIMINAL LAW & PROCEDURE

10/02/19 - 12/11/19.....W : 8p - 9:30p..... \$175

10/30/20 - 12/09/20.....W : 8p - 9:30p..... \$175



NEW PARALEGAL COHORT STARTS JANUARY 9, 2020 WITH LEGAL TERMINOLOGY & LEGAL ETHICS

Enroll Now! uta.edu/ded/online

PARALEGAL ONLINE COURSES:

These courses can be taken any time. We recommend, however, that you complete Legal Terminology & Legal Ethics first.

Bankruptcy Law.....	\$250	Intro to Business Law/Trans.	\$250
Probate Law & Estate Planning.....	\$250	Real Estate Law.....	\$250
Intellectual Property Law.....	\$250		

*Certificate programs require a \$50 certificate fee

TECHNICAL WRITING CERTIFICATE

This program prepares the adult learner for a career as a technical writer and communicator in a variety of fields. It provides participants with advanced writing and communication skills to clearly and precisely convey technical information to a specific audience. From composing various documents to editing another's copy, you will learn and apply the C's of effective writing: Clear, Concise, Coherent, Cohesive, Consistent, and Clean.

5 COURSES:

Technical Writing Introduction	16 Hours	\$199
Technical Writing Techniques Level 1	16 Hours	\$435
Technical Writing Techniques Level 2	16 Hours	\$435
Technical Editing	15 Hours	\$435
Capstone: Portfolio Development	20 Hours	\$449

Total Program Cost \$1953*

TECHNICAL WRITING INTRODUCTION

01/25/20 - 02/01/20.....Sa : 9a - 12n..... \$199

TECHNICAL WRITING TECHNIQUES LEVEL 1

02/15/20 - 02/22/20.....Sa : 9a - 5p..... \$435

TECHNICAL WRITING TECHNIQUES LEVEL 2

03/21/20 - 03/28/20.....Sa : 9a - 5p..... \$435

TECHNICAL EDITING

09/07/19 - 09/14/19.....Sa : 9a - 5p..... \$435

04/18/20 - 04/25/20.....Sa : 9a - 5p..... \$435

CAPSTONE: TECHNICAL WRITING PORTFOLIO DEVELOPMENT

10/05/19 - 10/19/19.....Sa : 9a - 4p..... \$449

05/16/20 - 06/06/20.....Sa : 9a - 4p..... \$449

TECHNICAL WRITING BOOTCAMP

12/2/19 - 12/6/19.....M - F : 8:30a - 5:30p..... \$995

COMMIT TO YOUR HR CAREER SET YOURSELF APART FROM THE COMPETITION

HUMAN RESOURCE MANAGEMENT CERTIFICATE

Practicing HR professionals teach practical skills that can be applied directly to the workplace. Participants learn the fundamental knowledge essential for the human resources profession.

7 COURSES:

Fundamentals of Human Resources	12 Hours	\$289
Business Communication Basics	6 Hours	\$199
Human Resource Law	24 Hours	\$349
Compensation & Benefits	12 Hours	\$289
Mediation in the Employment Sector	24 Hours	\$349
Workers' Compensation Online	24 Hours	\$99
Capstone	24 Hours	\$349

Total Program Cost \$1923*

FUNDAMENTALS OF HUMAN RESOURCES

09/10/19 - 09/17/19.....Tu & Th : 6p - 10p..... \$289

BUSINESS WRITING BASICS

09/24/19 - 09/26/19.....Tu & Th : 6p - 9p..... \$199

COACHING, COUNSELING OR DISCIPLINING EMPLOYEES! WHAT IS THE DIFFERENCE?

09/25/19.....W: 6p - 10p..... \$99

COMPENSATION & BENEFITS

10/08/19 - 10/15/19.....Tu & Th : 6:30p - 9:30p..... \$289

MEDIATION IN THE EMPLOYMENT SECTOR

10/29/19 - 11/14/19.....Tu & Th : 6:30p - 9:45p..... \$349

REAL WORLD TOOLS FOR FIRST-TIME SUPERVISORS & MANAGERS: MASTER THE 10 CRITICAL SKILLS OF ELECTIVE LEADERSHIP

11/09/19.....Sa: 8a - 5p..... \$199

HUMAN RESOURCE LAW

12/03/19 - 12/19/19.....Tu & Th : 6p - 10p..... \$349

CAPSTONE: HUMAN RESOURCE MANAGEMENT

01/07/20 - 01/23/20.....Tu & Th : 6p - 10p..... \$349

SHRM - CP™ & SHRM - SCPT™ CERTIFICATION PREPARATION COURSE

09/14/19 - 10/19/19.....Sa : 9a - 4:30p..... \$1195

SHRM - CP™ & SHRM - SCPT™ CERTIFICATION PREPARATION COURSE WEEKEND BOOTCAMP

01/24/20 - 02/02/20.....F : 6p - 10p; Sa & Su : 9a - 5p..... \$1195

ACCOUNTING SPECIALIST CERTIFICATE

This program is for the accounting enthusiast, whose goal is to gain a better understanding of basic accounting and accounting procedures or for those who plan to work in an accounting department.

11 COURSES:

Introduction to Accounting Cycle.....	8 Hours	\$199
Accounts Payable & Receivable.....	8 Hours	\$199
Journals & Inventory.....	8 Hours	\$199
Financial Account Management.....	8 Hours	\$199
Excel: Level 1.....	12 Hours	\$340
Excel: Level 2.....	12 Hours	\$340
Excel: Level 3.....	12 Hours	\$340
QuickBooks Level 1.....	12 Hours	\$340
QuickBooks Level 2.....	12 Hours	\$340
Business Writing Basics.....	6 Hours	\$199
Capstone.....	16 Hours	\$435

Total Program Cost \$3130*

ELECTIVE COURSES:

Payroll PayTrain Level 1.....	28 Hours	\$795
Payroll PayTrain Level 2.....	36 Hours	\$895
QuickBooks Level 3.....	12 Hours	\$340
2019 Microsoft Word/Powerpoint/Outlook.....	16 Hours	\$435

INTRODUCTION TO ACCOUNTING: THE ACCOUNTING CYCLE

09/07/19.....	Sa : 8a - 5p.....	\$199
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ACCOUNTS PAYABLE & RECEIVABLE

09/14/19.....	Sa : 8a - 5p.....	\$199
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JOURNALS & INVENTORY

09/21/19.....	Sa : 8a - 5p.....	\$199
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2019 MICROSOFT WORD/POWERPOINT/OUTLOOK NEW!

09/23/19 - 10/02/19.....	M & W : 6p - 10p.....	\$435
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BUSINESS WRITING BASICS

09/24/19 - 09/26/19.....	Tu & Th : 6p - 9p.....	\$199
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FINANCIAL ACCOUNTING MANAGEMENT

09/28/19.....	Sa : 8a - 5p.....	\$199
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EXCEL BI TOOLS NEW!

10/07/19 - 10/16/19.....	M & W : 6p - 10p.....	\$495
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EXCEL: LEVEL 1

10/11/19 - 10/12/19.....	F : 6p - 10p & Sa : 8a - 5p.....	\$340
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EXCEL: LEVEL 2

10/18/19 - 10/19/19.....	F : 6p - 10p & Sa : 8a - 5p.....	\$340
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ADVANCED EXCEL PIVOT TABLES NEW!

10/21/2019.....	M : 6p - 10p.....	\$129
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EXCEL: LEVEL 3

10/25/19 - 10/26/19.....	F : 6p - 10p & Sa : 8a - 5p.....	\$340
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ADVANCED EXCEL MACROS NEW!

10/28/2019.....	W : 6p - 10p.....	\$129
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EXCEL: 2019 UPDATES NEW!

11/11/19.....	W : 6p - 10p.....	\$129
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EXCEL

QUICKBOOKS : LEVEL 1

11/08/19 - 11/09/19.....	F : 6p - 10p & Sa : 8a - 5p.....	\$340
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QUICKBOOKS : LEVEL 2

11/15/19 - 11/16/19.....	F : 6p - 10p & Sa : 8a - 5p.....	\$340
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QUICKBOOKS : LEVEL 3

11/22/19 - 11/23/19.....	F : 6p - 10p & Sa : 8a - 5p.....	\$340
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QUICKBOOKS

CAPSTONE: ACCOUNTING

12/07/19 - 12/14/19.....	Sa : 8a - 5p.....	\$435
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Similar **Accounting** courses available online at www.ed2go.com/utace



SHRM CERTIFICATION TRAINING

This SHRM-CP/SHRM-SCP certification preparation course is designed primarily for individuals seeking credentials that focus on identifying and testing the knowledge and practical real-life experiences that global human resource professionals need to know in their field today.

SHRM-CPT™ AND SHRM-SCPT™ CERTIFICATION PREPARATION COURSE

09/14/19 - 10/19/19
Saturdays: 9a - 4:30p

\$1195

SHRM-CPT™ AND SHRM-SCPT™ CERTIFICATION PREPARATION COURSE WEEKEND BOOTCAMP

01/24/20 - 02/02/20
Fridays: 6p -10p
Saturdays & Sundays: 9a - 5p

\$1195



*Certificate programs require a \$50 certificate fee


YOUR CAREER PATH BEGINS HERE

AUTOCAD: COMPUTER AIDED DESIGN AND DRAFTING CERTIFICATE

This program is designed to develop your skills in areas such as freehand sketching, drawing, organization, computer-aided drafting, proper line of work, abstract and mechanical reasoning, spatial relations, as well as graphic design and layout.

5 COURSES:

AutoCAD Introduction	16 Hours	\$435
AutoCAD Advanced 3D	16 Hours	\$435
Revit Level 1	16 Hours	\$435
Revit Level 2	16 Hours	\$435
Capstone	16 Hours	\$435
Total Program Cost		\$2175*

AUTODESK FUNDAMENTALS BOOTCAMP 
08/05/19 - 08/09/19.....M - F : 8a - 5p \$995

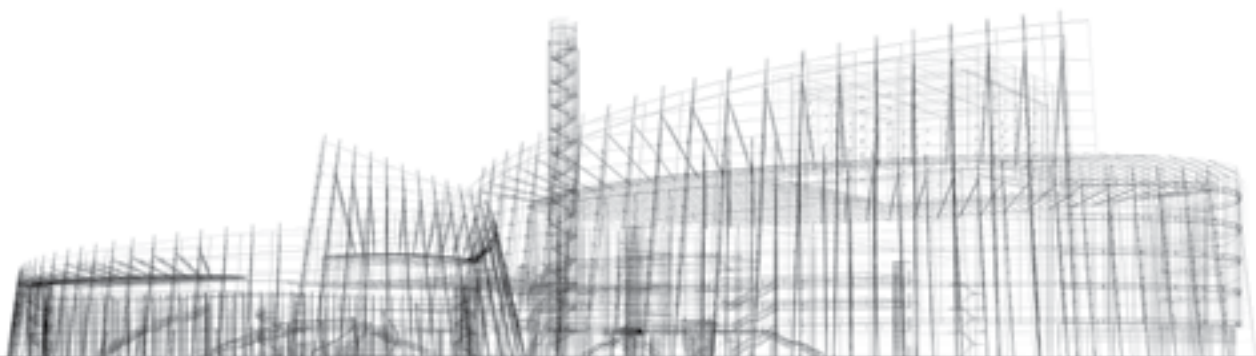
AUTOCAD INTRODUCTION
09/14/19 - 09/21/19.....Sa : 8a - 5p \$435
10/21/19 - 10/30/19.....M & W : 6p - 10p \$435

AUTOCAD ADVANCED
09/28/19 - 10/05/19.....Sa : 8a - 5p \$435
11/04/19 - 11/13/19.....M & W : 6p - 10p \$435

REVIT - LEVEL 1
10/12/19 - 10/19/19.....Sa : 8a - 5p \$435
12/02/19 - 12/11/19.....M & W : 6p - 10p \$435

REVIT - LEVEL 2
11/16/19 - 11/23/19.....Sa : 8a - 5p \$435
01/06/20 - 01/15/20.....M & W : 6p - 10p \$435

CAPSTONE
12/07/19 - 12/14/19.....Sa : 8a - 5p \$435
01/27/20 - 02/05/20.....M & W : 6p - 10p \$435



CNC PROGRAMMING CERTIFICATE

This program provides the entry-level training needed to review computer-aided design (CAD) blueprints for a program, calculate the tool paths required to produce the item from a solid block of material or casting, select the appropriate tools for the job, and plan the sequence of operations needed to complete the job, while assuring that the product adheres to precise measurement requirements.

6 COURSES:

Basic Blueprint Reading	16 Hours	\$260
Applied Machine Shop Theory	20 Hours	\$260
CNC Programming Mill 1	40 Hours	\$650
CNC Programming Mill 2.....	40 Hours	\$650
CNC Programming Lathe 1	40 Hours	\$650
CNC Programming Lathe 2	40 Hours	\$650
Total Program Cost		\$3120*

BASIC BLUEPRINT READING
09/03/19 - 09/12/19.....Tu & Th : 6p - 10p \$260

APPLIED MACHINE SHOP THEORY
09/14/19 - 10/12/19.....Sa : 9a - 1p \$260

CNC PROGRAMMING - MILL 1
10/26/19 - 11/23/19.....Sa : 8a - 4:30p \$650

CNC PROGRAMMING - MILL 2
01/25/20 - 02/22/20.....Sa : 8a - 4:30p \$650

CNC PROGRAMMING - LATHE 1
03/07/20 - 04/18/20.....Sa : 8a - 4:30p \$650

CNC PROGRAMMING - LATHE 2
05/02/20 - 06/13/20.....Sa : 8a - 4:30p \$650

*Certificate programs require a \$50 certificate fee



COMPTIA CERTIFICATION TRAINING

CompTIA is a provider of professional certifications for the information technology (IT) industry and a global association of IT industry companies, with the goal of standardized qualifications for professionals working in the industry.

A+ certification demonstrates competency as a computer technician.

Network+ is a certification that is used to measure skill as a network technician.

Security+ is a certification dealing with computer security topics, such as cryptography and access control, as well as business-related topics, such as disaster recovery and risk management.

WE OFFER THREE TEST PREP OPTIONS:

CompTIA A+	80 Hours \$1495
CompTIA N+	80 Hours \$1495
CompTIA S+	32 Hours \$1495

COMPTIA A+ CERTIFICATION TRAINING

09/09/19 - 10/12/19 M, W : 6p - 10p & Sa : 8a - 5p..... \$1495

COMPTIA NETWORK+ CERTIFICATION TRAINING

03/23/20 - 05/06/20 M, W : 6p - 10p & Sa : 8a - 5p..... \$1495

COMPTIA SECURITY+ CERTIFICATION TRAINING

06/01/20 - 06/13/20 M, W : 6p - 10p & Sa : 8a - 5p..... \$1495

SOCIAL MEDIA CERTIFICATE

Whether increasing traffic or conversations for various marketing campaigns, this program teaches participants to use marketing tools proficiently, as well as how to successfully meet client goals.

6 COURSES:

Social Media Marketing	8 Hours \$199
Social Media Mgmt Suites	8 Hours \$199
Integrated Web Marketing & Analytics	16 Hours \$435
Email Marketing	8 Hours \$199
Digital Engagement & Best Practices	8 Hours \$199
Capstone	8 Hours \$199

Total Program Cost \$1430*

Similar **Social Media** courses available online at www.ed2go.com/utace

SOCIAL MEDIA MARKETING

09/07/19.....Sa : 9a - 6p.....\$199

SOCIAL MEDIA MANAGEMENT SUITES

09/14/19.....Sa : 9a - 6p.....\$199

EMAIL MARKETING

09/21/19.....Sa : 9a - 6p.....\$199

INTEGRATED WEB MARKETING & GOOGLE ANALYTICS

10/05/19 - 10/12/19.....Sa : 9a - 6p.....\$435

DIGITAL ENGAGEMENT & BEST PRACTICES

10/19/19Sa : 9a - 6p.....\$199

CAPSTONE: SOCIAL MEDIA MARKETING

11/02/19.....Sa : 9a - 1p.....\$199

COMPUTER FORENSICS EXAMINER CERTIFICATE

The University of Texas at Arlington offers a highly cost-effective approach to upgrading the technical skills of their investigative, intelligence, and support personnel.

2 COURSES:

Basic Forensics Examiner	50 Hours \$599
Advanced Forensics Examiner	50 Hours \$599

Total Program Cost \$1198*

BASIC FORENSICS EXAMINER

09/03/19 - 10/17/19.....M - Th : 6:30p - 8:30p \$599

ADVANCED FORENSICS EXAMINER

10/21/19 - 12/05/19.....M - Th : 6:30p - 8:30p \$599

*Certificate programs require a \$50 certificate fee

MUSIC AND SOUND DESIGN PRODUCTION CERTIFICATE

Ready to hear your song on the air? If so, it begins here! This program walks you through the entire process of song writing, recording, mixing, and producing your work for commercial use.

4 COURSES:

Song Writing	12 Hours	\$240
Home Recording	16 Hours	\$375
Business of Music	8 Hours	\$199
Capstone	16 Hours	\$349

Total Program Cost \$1163*

SONG WRITING

08/20/19 - 09/10/19.....Tu : 6p - 10p..... \$240

HOME RECORDING BASICS

09/09/19 - 09/25/19.....M & W : 6p - 10p..... \$375

BUSINESS OF MUSIC

10/01/19 - 10/03/19.....Tu & Th : 6p - 10p \$199

CAPSTONE: MUSIC & SOUND

11/05/19 - 11/14/19.....Tu & Th : 6p - 10p \$435



FILM, VIDEO, AND MOTION GRAPHICS DESIGN CERTIFICATE

This program uses graphic design principles in filmmaking and video production situations, implementing animation, or filmic techniques.

9 COURSES:

Fundamentals of Movie Making.....	16 Hours	\$435
Adobe Photoshop Level 1	16 Hours	\$435
Adobe Photoshop Level 2	16 Hours	\$435
Adobe Premiere Level 1.....	16 Hours	\$435
Adobe Premiere Level 2.....	16 Hours	\$435
Adobe After Effects Level 1	16 Hours	\$435
Adobe After Effects Level 2.....	16 Hours	\$435
Post Production Techniques	16 Hours	\$435
Capstone	16 Hours	\$435

Total Program Cost \$3915*

FUNDAMENTALS OF MOVIE MAKING

09/10/19 - 09/19/19.....Tu & Th : 6p - 10p \$435

ADOBE PHOTOSHOP - LEVEL 1

09/24/19 - 10/03/19.....Tu & Th : 6p - 10p \$435

ADOBE PHOTOSHOP - LEVEL 2: ADVANCED FOR DESIGNERS

10/08/19 - 10/17/19.....Tu & Th : 6p - 10p \$435

ADOBE PREMIERE LEVEL 1

10/29/19 - 11/07/19.....Tu & Th : 6p - 10p \$435

ADOBE PREMIERE LEVEL 2

11/12/19 - 11/21/19.....Tu & Th : 6p - 10p \$435

ADOBE AFTER EFFECTS LEVEL 1

12/03/19 - 12/12/19.....Tu & Th : 6p - 10p \$435

ADOBE AFTER EFFECTS LEVEL 2

01/07/20 - 01/16/20.....Tu & Th : 6p - 10p \$435

POST-PRODUCTION TECHNIQUES

01/21/20 - 02/04/20.....Tu & Th : 6p - 10p \$435

CAPSTONE: FILM, VIDEO, & MOTION GRAPHICS

02/04/20 - 02/13/20.....Tu & Th : 6p - 10p \$435

*Certificate programs require a \$50 certificate fee

UI/UX DESIGN CERTIFICATE

14 COURSES:

Programming Fundamentals	16 Hours \$435
Web Page Design Level 1	16 Hours \$435
Web Page Design Level 2	16 Hours \$435
Adobe Photoshop Level 1	16 Hours \$435
Adobe Photoshop Level 2: Adv for Designers.....	16 Hours \$435
JavaScript Programming.....	16 Hours \$435
Responsive Design Using Bootstrap.....	16 Hours \$435
HTML5 & CSS3.....	12 Hours \$300
Adobe Dreamweaver Level 1	16 Hours \$435
Adobe Dreamweaver Level 2	16 Hours \$435
UI/UX Fundamentals Level 1	16 Hours \$435
UI/UX Architecture Level 2.....	16 Hours \$435
Web Design Best Practices.....	12 Hours \$350
Capstone	16 Hours \$435

Total Program Cost \$5870*

PROGRAMMING FUNDAMENTALS

09/10/19 - 09/19/19.....Tu & Th : 6p - 10p \$435

ADOBE PHOTOSHOP - LEVEL 1

09/24/19 - 10/03/19.....Tu & Th : 6p - 10p \$435

ADOBE PHOTOSHOP LEVEL 2: ADVANCED FOR DESIGNERS

10/08/19 - 10/17/19.....Tu & Th : 6p - 10p \$435

WEB PAGE DESIGN - LEVEL 1

10/28/19 - 11/06/19.....M & W : 6p - 10p..... \$435

WEB PAGE DESIGN - LEVEL 2

11/11/19 - 11/20/19.....M & W : 6p - 10p..... \$435

HTML5 & CSS3

12/02/19 - 12/09/19.....M & W : 6p - 10p..... \$300

JAVASCRIPT PROGRAMMING

01/07/20 - 01/16/20.....Tu & Th : 6p - 10p \$435

RESPONSIVE DESIGN USING BOOTSTRAP

02/25/20 - 03/05/20.....Tu & Th : 6p - 10p \$435

WEB PAGE DESIGN BEST PRACTICES

03/23/20 - 03/30/20.....M & W : 6p - 10p..... \$350

UI/UX ARCHITECTURE LEVEL 1

04/06/20 - 04/15/20.....M & W : 6p - 10p..... \$435

UI/UX ARCHITECTURE LEVEL 2

04/20/20 - 04/29/20.....M & W : 6p - 10p..... \$435

CAPSTONE: WEB DESIGN UI/UX

05/04/20 - 05/13/20.....M & W : 6p - 10p..... \$435

RISE TO THE LEVEL OF DESIGN MASTER

DESIGN FOR WEB, MOBILE, AND PRINT SOLUTIONS THAT ADDRESS BRAND OBJECTIVES

WORDPRESS DEVELOPER CERTIFICATE

WordPress websites are the premiere choice for businesses and individuals. It is considered the top content management system; its popularity has grown to about 90 million sites worldwide. This certificate program will teach the WordPress Content Management System, help you build and edit WordPress websites, teach SEO optimization to help rankings, explain how to add content, edit pages, and understand the basics of marketing and ecommerce.

6 COURSES:

WordPress Fundamentals/Manager	16 Hours \$435
WordPress Administrator / Master.....	16 Hours \$435
WordPress Developer	16 Hours \$435
SEO for Small Businesses	16 Hours \$435
Multiple Types of Plug-Ins.....	16 Hours \$435
Capstone	16 Hours \$435

Total Program Cost \$2610*

WORDPRESS FUNDAMENTALS/MANAGER

09/10/19 - 09/19/19.....Tu & Th : 6p - 10p..... \$435

WORDPRESS ADMINISTRATOR / MASTER

09/24/19 - 10/03/19.....Tu & Th : 6p - 10p..... \$435

WORDPRESS DEVELOPER

10/15/19 - 10/24/19.....Tu & Th : 6p - 10p \$435

SEO FOR SMALL BUSINESSES

10/29/19 - 11/07/19.....Tu & Th : 6p - 10p \$435

MULTIPLE TYPES OF PLUG-INS

11/12/19 - 11/21/19.....Tu & Th : 6p - 10p \$435

CAPSTONE: WORDPRESS DEVELOPER

12/03/19 - 12/12/19.....Tu & Th : 6p - 10p \$435

*Certificate programs require a \$50 certificate fee

FOUR STACKABLE CERTIFICATE PROGRAMS TO CHOOSE FROM

GAINING THE SKILLS TO THRIVE



Online options available at www.ed2go.com/utace

Earn all four certifications by adding just a few additional classes

WEB DESIGN CLASSIC CERTIFICATE

9 COURSES:

Programming Fundamentals	16 Hours	\$435
Web Page Design Level 1	16 Hours	\$435
Web Page Design Level 2	16 Hours	\$435
Adobe Photoshop Level 1	16 Hours	\$435
Adobe Photoshop Level 2: Adv for Designers.....	16 Hours	\$435
JavaScript Programming.....	16 Hours	\$435
Adobe Dreamweaver Level 1	16 Hours	\$435
Web Design Best Practices.....	12 Hours	\$350
Capstone	16 Hours	\$435

Total Program Cost \$3830*

PROGRAMMING FUNDAMENTALS

09/10/19 - 09/19/19.....	Tu & Th : 6p - 10p	\$435
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ADOBE PHOTOSHOP - LEVEL 1

09/24/19 - 10/03/19.....	Tu & Th : 6p - 10p	\$435
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ADOBE PHOTOSHOP - LEVEL 2: ADVANCED FOR DESIGNERS

10/08/19 - 10/17/19.....	Tu & Th : 6p - 10p	\$435
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WEB PAGE DESIGN - LEVEL 1

10/28/19 - 11/06/19.....	M & W : 6p - 10p	\$435
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WEB PAGE DESIGN - LEVEL 2

11/11/19 - 11/20/19.....	M & W : 6p - 10p	\$435
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JAVASCRIPT PROGRAMMING

01/07/20 - 01/16/20.....	Tu & Th : 6p - 10p	\$435
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WEB PAGE DESIGN BEST PRACTICES

12/03/18 - 12/07/18.....	M, W & F : 6p - 10p	\$350
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CAPSTONE: WEB DESIGN CLASSIC

01/21/20 - 01/30/20.....	Tu & Th : 6p - 10p	\$435
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CONTENT MANAGEMENT SYSTEM (CMS) CERTIFICATE

10 COURSES:

Programming Fundamentals	16 Hours	\$435
Web Page Design Level 1	16 Hours	\$435
Web Page Design Level 2	16 Hours	\$435
Adobe Photoshop Level 1	16 Hours	\$435
Adobe Photoshop Level 2: Adv for Designers.....	16 Hours	\$435
JavaScript Programming.....	16 Hours	\$435
WordPress Level 1	16 Hours	\$435
WordPress Level 2	16 Hours	\$435
Web Design Best Practices.....	12 Hours	\$350
Capstone	16 Hours	\$435

Total Program Cost \$4265*

PROGRAMMING FUNDAMENTALS

09/10/19 - 09/19/19.....	Tu & Th : 6p - 10p	\$435
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ADOBE PHOTOSHOP - LEVEL 1

09/24/19 - 10/03/19.....	Tu & Th : 6p - 10p	\$435
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ADOBE PHOTOSHOP - LEVEL 2: ADVANCED FOR DESIGNERS

10/08/19 - 10/17/19.....	Tu & Th : 6p - 10p	\$435
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WEB PAGE DESIGN - LEVEL 1

10/28/19 - 11/06/19.....	M & W : 6p - 10p	\$435
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WEB PAGE DESIGN - LEVEL 2

11/11/19 - 11/20/19.....	M & W : 6p - 10p	\$435
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JAVASCRIPT PROGRAMMING

01/07/20 - 01/16/20.....	Tu & Th : 6p - 10p	\$435
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WORDPRESS WEBMASTER - LEVEL 1

01/27/20 - 02/05/20.....	M & W : 6p - 10p	\$435
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WORDPRESS WEBMASTER - LEVEL 2

02/17/20 - 02/26/20.....	M & W : 6p - 10p	\$435
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WEB PAGE DESIGN BEST PRACTICES

12/03/18 - 12/07/18.....	M, W & F : 6p - 10p	\$350
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CAPSTONE: WEB DESIGN CMS

05/04/20 - 05/13/20.....	Tu & Th : 6p - 10p	\$435
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*Certificate programs require a \$50 certificate fee



MOBILE APPLICATIONS DEVELOPER CERTIFICATE

10 COURSES:

Programming Fundamentals	16 Hours	\$435
Adobe Photoshop Level 1	16 Hours	\$435
Adobe Photoshop Level 2: Adv for Designers.....	16 Hours	\$435
Java Programming Level 1	16 Hours	\$435
Java Programming Level 2.....	16 Hours	\$435
Java Programming Level 3.....	16 Hours	\$435
Android Programming Level 1	16 Hours	\$435
Android Programming Level 2	16 Hours	\$435
Android Programming Level 3	16 Hours	\$435
Capstone	16 Hours	\$435

Total Program Cost \$4350*

PROGRAMMING FUNDAMENTALS

09/10/19 - 09/19/19.....Tu & Th : 6p - 10p	\$435
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ADOBE PHOTOSHOP - LEVEL 1

09/24/19 - 10/03/19.....Tu & Th : 6p - 10p	\$435
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ADOBE PHOTOSHOP - LEVEL 2: ADVANCED FOR DESIGNERS

10/08/19 - 10/17/19.....Tu & Th : 6p - 10p	\$435
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JAVA PROGRAMMING: LEVEL 1

09/23/19 - 10/02/19.....M & W : 6p - 10p.....	\$435
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JAVA PROGRAMMING: LEVEL 2

11/07/19 - 11/16/19.....M & W : 6p - 10p.....	\$435
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JAVA PROGRAMMING: LEVEL 3

11/28/19 - 12/19/19.....M & W : 6p - 10p.....	\$435
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ANDROID PROGRAMMING - LEVEL 1

01/25/20 - 02/01/20.....Sa : 9a - 6p.....	\$435
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ANDROID PROGRAMMING - LEVEL 2

02/08/20 - 02/15/20.....Sa : 9a - 6p.....	\$435
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ANDROID PROGRAMMING - LEVEL 3

02/29/20 - 03/07/20.....Sa : 9a - 6p.....	\$435
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CAPSTONE: MOBILE APPS DEVELOPER

03/28/20 - 04/04/20.....Sa : 9a - 6p.....	\$435
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GRAPHIC DESIGN CERTIFICATE

12 COURSES:

Programming Fundamentals	16 Hours	\$435
Web Page Design Level 1	16 Hours	\$435
Web Page Design Level 2.....	16 Hours	\$435
Adobe Photoshop Level 1	16 Hours	\$435
Adobe Photoshop Level 2: Adv for Designers.....	16 Hours	\$435
JavaScript Programming.....	16 Hours	\$435
Adobe Illustrator Level 1.....	16 Hours	\$435
Adobe Illustrator Level 2.....	16 Hours	\$435
Adobe InDesign Level 1.....	16 Hours	\$435
Adobe InDesign Level 2.....	16 Hours	\$435
Web Design Best Practices.....	12 Hours	\$350
Capstone	16 Hours	\$435

Total Program Cost \$5135*

PROGRAMMING FUNDAMENTALS

09/10/19 - 09/19/19.....Tu & Th : 6p - 10p	\$435
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ADOBE PHOTOSHOP - LEVEL 1

09/24/19 - 10/03/19.....Tu & Th : 6p - 10p	\$435
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ADOBE PHOTOSHOP - LEVEL 2: ADVANCED FOR DESIGNERS

10/08/19 - 10/17/19.....Tu & Th : 6p - 10p	\$435
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WEB PAGE DESIGN - LEVEL 1

10/28/19 - 11/06/19.....M & W : 6p - 10p.....	\$435
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WEB PAGE DESIGN - LEVEL 2

11/11/19 - 11/20/19.....M & W : 6p - 10p.....	\$435
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JAVASCRIPT PROGRAMMING

01/07/20 - 01/16/20.....Tu & Th : 6p - 10p	\$435
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ADOBE ILLUSTRATOR - LEVEL 1

09/07/19 - 09/28/19.....S : 9a - 1p.....	\$435
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ADOBE ILLUSTRATOR - LEVEL 2

10/12/19 - 11/02/19.....S : 9a - 1p.....	\$435
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ADOBE INDESIGN - LEVEL 1

11/09/19 - 12/07/19.....S : 9a - 1p.....	\$435
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ADOBE INDESIGN - LEVEL 2

01/25/20 - 02/20/20.....S : 9a - 1p.....	\$435
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WEB PAGE DESIGN BEST PRACTICES

03/23/20 - 03/30/20.....M & W : 6p - 10p.....	\$350
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CAPSTONE: GRAPHIC WEB PRINT

05/04/20 - 05/13/20.....Tu & Th : 6p - 10p	\$435
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*Certificate programs require a \$50 certificate fee

COMPLETE YOUR CERTIFICATE ALL ONLINE

INVEST IN YOURSELF



Gain the knowledge you need to take your career to the next level.

FOUR ADVANTAGES TO ONLINE COURSES

1. Convenience.

The convenience of online learning allows you to earn your certificate without sacrificing your other commitments, based upon your time and your schedule: no travel, no set schedule, and the flexibility to learn when you are available.

2. Control.

You are in control of the learning process. You control the amount of time you spend on each session; you control the resources you use; and you control the pace of your learning. Additionally, you have the opportunity to review and return to a previous lesson for any reason.

3. Connection.

Online learning exposes you to a variety of resources and delivery methods not readily available in a traditional classroom. This medium allows for a greater connection to the material and to others taking the online class with you. With the possibility of being connected with participants from around the world, you can enhance your learning process and experience.

4. Commitment.

In an online class, you are responsible for your learning. The way you manage your time and resources is completely up to you. You will decide when you choose to study and complete the assignments. With this freedom comes self-discipline and responsibility, which is based on your commitment to your goals.

NON-PROFIT MANAGEMENT CERTIFICATE

Gain a deeper understanding of the skills and knowledge needed to solve problems, contribute ideas, and offer solutions for a non-profit organization.

4 COURSES:

Starting a Non-profit.....	24 Hours
Introduction to Non-profit Management.....	24 Hours
Marketing Your Non-profit.....	24 Hours
Writing Effective Grant Proposals.....	24 Hours

Estimated Program Cost \$600*

HOSPITALITY MANAGEMENT CERTIFICATE

A career in hospitality management means that you are involved in every aspect of your property's many "moving" aspects. From the front of the house to the back, you need a firm grasp on finance, marketing, and managing employees to succeed.

5 COURSES:

Secrets of the Caterer.....	24 Hours
Marketing.....	24 Hours
Business Finance for Non-Finance Personnel	24 Hours
Catering Professional	100 Hours
Hotel Management.....	100 Hours

Estimated Program Cost \$2700*

CLOUD COMPUTING CERTIFICATE

As more companies adopt cloud technologies there is a growing demand for IT professionals to gain cloud certifications, which will demonstrate your expertise and knowledge in efficiently and effectively developing, deploying, and maintaining cloud solutions.

3 COURSES:

Introduction to Google Analytics.....	24 Hours
Understanding the Cloud.....	24 Hours
EXIN Cloud Computing	25 Hours

Estimated Program Cost \$1100*

*Certificate programs require a \$50 certificate fee

Online classes at UTA Continuing Education are an easy, affordable way for you to acquire the training you need to take your career to the next level. Our online classes are non-credit, and, in many cases, can lead to a professional certificate in a number of practical and feasible areas.

GAME DEVELOPMENT CERTIFICATE

Our online game development training courses make it easy to learn game development on your schedule. Stay up to date on the tools and skills you need to build games for Windows PCs, tablets, and mobile devices.

2 COURSES:

- How to Get Started in Game Development.....24 Hours
 - Video Game Design and Development..... 500 Hours
- Estimated Program Cost \$2200*

SUPERVISORY AND MANAGERIAL CERTIFICATE

Our online courses provide you with a foundation of core supervisory knowledge and the skills to be successful in planning and assigning work, coaching and mentoring, and motivating others.

5 COURSES:

- Leadership24 Hours
 - Fundamentals of Supervision and Management24 Hours
 - Fundamentals of Supervision and Management II.....24 Hours
 - Building Teams that Work.....24 Hours
 - Achieving Success with Difficult People24 Hours
- Estimated Program Cost \$700*

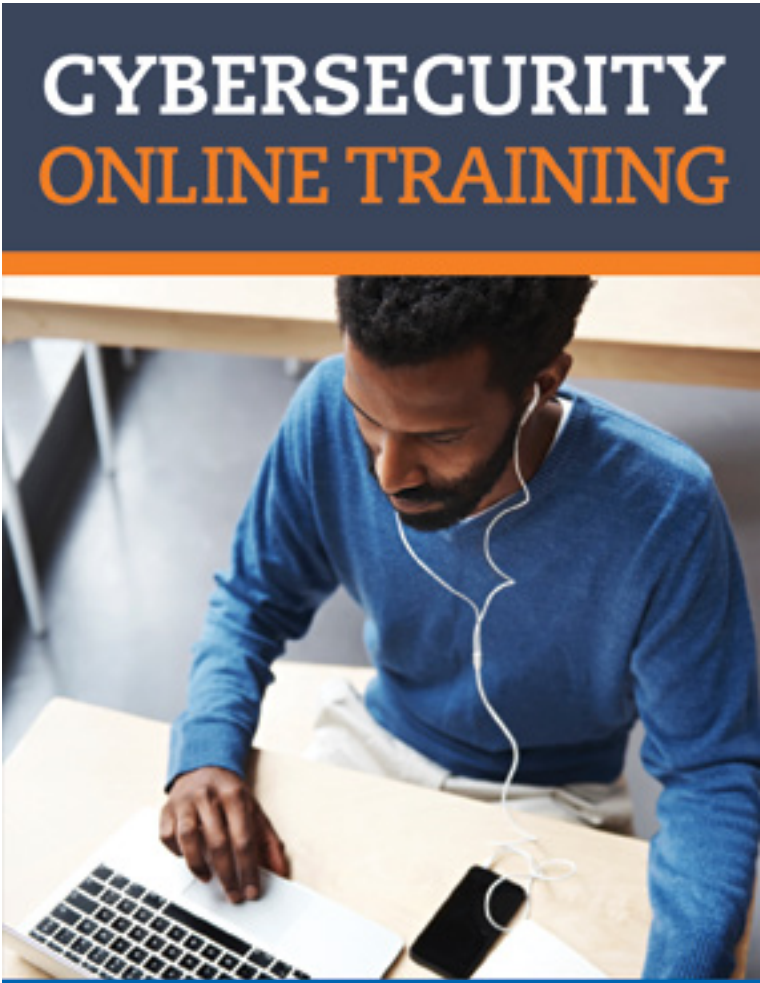
MARKETING AND SALES CERTIFICATE

Discover proven methods that will help you establish an Internet presence and build an online brand identity. You will learn how to turn prospects into buyers, establish proper customer service, develop a sales plan, and much more.

6 COURSES:

- Keys to Effective Communication24 Hours
 - Effective Selling.....24 Hours
 - Professional Sales Skills24 Hours
 - Marketing Your Business on the Internet24 Hours
 - Using Social Media in Business.....24 Hours
 - Achieving Top Search Engine Positions24 Hours
- Estimated Program Cost \$700*

*Certificate programs require a \$50 certificate fee



CYBERSECURITY ONLINE TRAINING

Learn the tools and technologies to combat cyber threats

Prepare for in-demand IT certification exams

Courses include Security+, CEH, CISSP, CISA, and more

Learn more
uta.trainonline.cc/cybersecurity

PERSONAL TRAINING CERTIFICATION

A World Instructor Training Schools Personal Trainer Certification is the ideal way to obtain an industry credential. W.I.T.S. is an approved CEU provider for the Board of Certification for Athletic Trainers (BOC), the American Occupational Therapy Association (AOTA), National Certification Board for Therapeutic Massage & Bodywork (NCBTMB), Veterans Training and Education, the International Association of Continuing Education and Training (IACET) and a proud partner of UTA Continuing Education.

1 COURSE:

Personal Trainer National Certification 60 Hours | \$784

Total Program Cost \$784

PERSONAL TRAINER NATIONAL CERTIFICATION

10/26/19 - 11/23/19Sa : 9a - 4p.....\$784



WORK FOR YOURSELF

LEARN THE SECRETS FOR SUCCESS



LANDSCAPE IRRIGATION TRAINING

This 40-hour course provides the fundamentals of landscape irrigation for future landscape irrigation designers, contractors, consultants, and installers. It has in-depth coverage of irrigation systems, including history, definitions, components, hydraulics, design, installation, repair, trouble-shooting, maintenance, technological advances in system design and equipment, new Texas regulations, and water conservation for residential, as well as commercial applications.

1 COURSE:

Landscape Irrigation Training 40 Hours | \$525

Total Program Cost \$525

LANDSCAPE IRRIGATION TRAINING

11/04/19 - 11/08/19.....M - F : 8a - 5p..... \$525

HOME INSPECTION TRAINING

American Home Inspectors Training Institute (AHIT) offers both home-study and classroom Home Inspection programs through UTA Continuing Education.

1 COURSE:

Home Inspection Training..... \$2995

Total Program Cost \$2995

HOME INSPECTION TRAINING

All classes will meet at the Courtyard by Marriot Arlington South.

08/23/19 - 08/30/19.....F - Th : 8a - 6:30p \$2995

12/06/19 - 12/13/19.....F - Th : 8a - 6:30p \$2995



*Certificate programs require a \$50 certificate fee

PHOTOGRAPHY CERTIFICATE

Our program is designed to teach you the skills and knowledge to become a professional photographer or an enthused hobbyist. You will start by exploring the capabilities of your digital camera and then learn the techniques to improve the quality of your photographs.

9 TOTAL COURSES:

6 REQUIRED COURSES:

Introduction to Photography 1	16 Hours \$240
Introduction to Photography 2	16 Hours \$240
Photography Light & Lighting	16 Hours \$240
Adobe Photoshop Level 1	16 Hours \$435
Editing for Photographers : Adobe Lightroom	16 Hours \$435
Photography Portfolio	16 Hours \$240

CHOOSE 3 ELECTIVES:

Nature & Wildlife Photography	16 Hours \$240
Portrait Photography	16 Hours \$240
Introduction to Wedding Photography	16 Hours \$240
Travel Photography	16 Hours \$240
The Business of Photography	16 Hours \$240
Photography Light & Lighting II: Studio	16 Hours \$240
Photography Posing Workshop	8 Hours \$199
Photoshop Retouching for Photographers	8 Hours \$199

Total Program Cost \$2509 - 2550*

ADOBE PHOTOSHOP - LEVEL 1

09/24/19 - 10/03/19.....Tu & Th : 6p - 10p	\$435
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INTRODUCTION TO PHOTOGRAPHY 1

01/21/20 - 01/30/20.....Tu & Th : 6p - 10p	\$240
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INTRODUCTION TO PHOTOGRAPHY 2

02/04/20 - 02/13/20.....Tu & Th : 6p - 10p	\$240
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EDITING FOR PHOTOGRAPHERS: ADOBE LIGHTROOM

03/24/20 - 04/02/20.....Tu & Th : 6p - 10p	\$435
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NATURE & WILDLIFE PHOTOGRAPHY

04/07/20 - 04/16/20.....Tu & Th : 6p -10p	\$240
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PHOTOGRAPHY LIGHT & LIGHTING

04/28/20 - 05/07/20.....Tu & Th : 6p - 10p	\$240
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PHOTOGRAPHY LIGHT & LIGHTING 2: STUDIO

05/12/20 - 05/21/20.....Tu & Th : 6p to 10p	\$240
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THE BUSINESS OF PHOTOGRAPHY

06/02/20 - 06/11/20.....Tu & Th : 6p - 10p	\$240
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INTRODUCTION TO WEDDING PHOTOGRAPHY

06/16/20 - 06/25/20.....Tu & Th : 6p - 10p	\$240
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PORTRAIT PHOTOGRAPHY

07/07/20 - 07/16/20.....Tu & Th : 6p - 10p	\$240
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PHOTOGRAPHY POSING WORKSHOP

07/28/20 - 07/30/20.....Tu & Th : 6p - 10p	\$199
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PHOTOSHOP RETOUCHING FOR PHOTOGRAPHERS

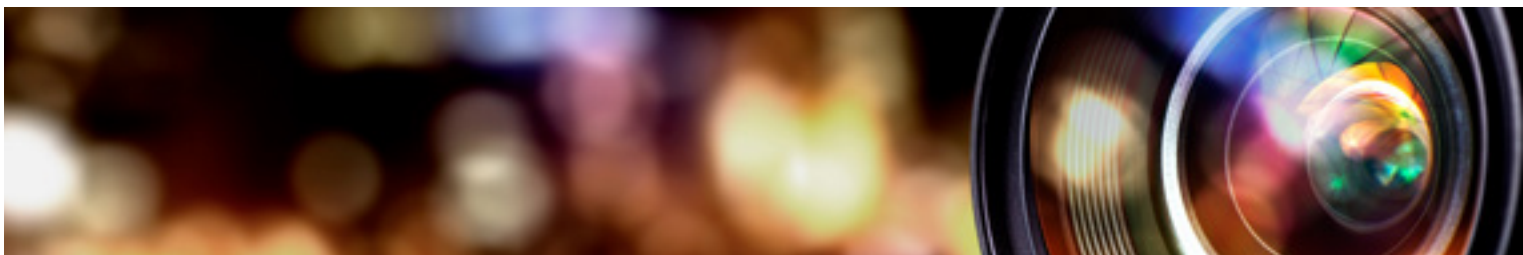
09/21/19 - 09/28/19.....Sa : 1p - 5p	\$199
09/19/20 - 09/26/20.....Sa : 1p - 5p	\$199

TRAVEL PHOTOGRAPHY

09/10/19 - 09/19/19.....Tu & Th : 6p - 10p	\$240
09/08/20 - 09/17/20.....Tu & Th : 6p - 10p	\$240

PHOTOGRAPHY PORTFOLIO

10/01/19 - 10/10/19.....Tu & Th : 6p - 10p	\$240
09/29/20 - 10/08/20.....Tu & Th : 6p - 10p	\$240



EVENT PLANNING

In partnership with the Wedding Planning Institute, The University of Texas at Arlington offers Corporate Event Planning and Certified Wedding and Event Planning certifications. These courses provide thorough, step-by-step formulas for detailing the personal and professional aspects of social and corporate events.

WE OFFER TWO EVENT PLANNING COURSES:

Wedding & Event Planning.....	40 Hours \$995
Corporate Event Planning.....	40 Hours \$995

Total Program Cost \$995

CERTIFIED WEDDING & EVENT PLANNER

09/09/19 - 12/02/19.....M : 6p - 9:20p	\$995
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CORPORATE EVENT PLANNING

02/19/20 - 05/13/20.....W : 6p - 9:20p	\$995
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DIY FLORAL DESIGN: HOLIDAY WORKSHOP

11/09/19.....Sa : 9a - 1p.....	\$99
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Similar **Event Planning** courses available online at www.ed2go.com/utace

*Certificate programs require a \$50 certificate fee

AUTISM SPECTRUM DISORDER (ONLINE WEBINAR)

The Autism Spectrum Disorder Awareness Certificate provides therapists and caregivers with the background, an aptitude, and the skills needed to work effectively with this increasing special-needs population.

5 COURSES:

Intro to Autism Spectrum Disorder.....	9 Hours	\$179
Ethics & Cultural Issues in Treatment.....	9 Hours	\$179
Alternative Communication Techniques.....	9 Hours	\$179
Developing the Support Network.....	9 Hours	\$179
Portfolio Project.....	9 Hours	\$179
Total Program Cost		\$895*

INTRO TO AUTISM SPECTRUM

09/11/19 - 09/25/19.....W : 6p - 9p..... \$179

ETHICS AND CULTURE ISSUES IN TREATMENT

10/09/19 - 10/23/19.....W : 6p - 9p..... \$179

ALTERNATIVE COMMUNICATION TECHNIQUES

11/06/19 - 11/20/19.....W : 6p - 9p..... \$179

DEVELOPING THE SUPPORT NETWORK FOR SPECIAL NEEDS PROVIDERS

01/08/20 - 01/22/20.....W : 6p - 9p..... \$179

PORTFOLIO: TECHNIQUES FOR SOCIALIZING INDIVIDUALS WITH ASD AND/OR SPECIAL NEEDS

01/29/20 - 02/12/20.....W : 6p - 9p..... \$179



DRONE TRAINING

Drones are becoming BIG BUSINESS. Whether you are flying drones for personal use or using them for business, you need to be certified by the FFA. Join us to learn more about the growing business of drone technology, ranging from real estate to emergency management.

DRONES: UAS REMOTE PILOT CERTIFICATE PROGRAM

10/05/19 - 10/06/19.....Sa & Su : 9a - 6p..... \$299

DRONES FOR REAL ESTATE

11/02/19 - 11/03/19.....Sa & Su : 9a - 6p..... \$299

DRONES FOR EMERGENCY SERVICES

11/30/19 - 12/01/19.....Sa: 9a - 6p..... \$299

FINANCIAL PLANNING AND REAL ESTATE



HOUSE FLIPPING

09/13/19 - 09/14/19.....F: 6p - 10p & Sa : 9a - 6p..... \$249

REAL ESTATE INVESTING 101: BUY, LEASE, & MANAGE A HOUSE FOR PROFIT

09/27/19 - 09/28/19.....F: 6p - 10p & Sa : 9a - 6p..... \$199

HOME STAGING

10/12/19.....Sa : 9a - 6p..... \$199

RETIREMENT PLANNING WORKSHOP

09/12/19.....Th : 6:30p - 9:30p..... \$69

09/19/19.....Th : 6:30p - 9:30p..... \$69

WILLS, TRUSTS & ESTATE PLANNING

10/11/19.....F : 1p - 4p..... \$69

10/17/19.....Th : 6:30p - 9:30p..... \$69

*Certificate programs require a \$50 certificate fee

TRAINING FOR EDUCATORS



Enroll Now uta.edu/ded/online

ONLINE COURSES FOR TEACHERS:

Advanced Classroom Management:	
Children as Change Agents.....	\$214
Attention Deficit/Hyperactivity Disorder:	
Information & Interventions for Effective Teaching	\$214
Behavior is Language:	
Strategies for Managing Disruptive Behavior	\$264
Child Abuse:	
Working with Abused & Neglected Children	\$214
Drugs & Alcohol in Schools:	
Understanding Substance Use & Abuse.....	\$214
Early Childhood: Family-Centered Services	\$214
Early Childhood: Observation & Assessment	\$264
Early Childhood: Program Planning	\$264
Early Childhood: Typical & Atypical Development	\$264
Educational Assessment:	
Assessing Student Learning in the Classroom	\$214
Harassment, Bullying & Cyber-Intimidation in Schools.....	\$214
Inclusion: Working with Students with Special-Needs in General Education Classrooms	\$214

CONTINUING EDUCATION FOR K - 12 EDUCATORS

Infant & Toddler Mental Health:	
Issues & Information for Educators.....	\$214
Learning Disabilities: Practical Information for the Classroom Teacher	\$264
Reading & Writing in Content Area	\$214
Reading Fundamentals #1:	
An Introduction to Scientifically-based Research	\$214
Reading Fundamentals #2:	
Laying the Foundation for Effective Reading Instruction...\$214	
Reading Fundamentals #3: The Elements of Effective Reading Instruction & Assessment	\$264
Talented & Gifted: Working with High Achievers	\$214
Teaching Diversity:	
Influences & Issues in the Classroom.....	\$214
Teaching Elementary Math Conceptually: A New Paradigm	\$214
Traumatized Child: The Effects of Stress, Trauma & Violence on Student Learning	\$214
Planning & Preparing	
A Differentiated Instruction Program.....	\$264
Understanding Aggression: Coping with Aggressive Behavior in the Classroom.....	\$264



PRICE POINTS TO FIT YOUR NEEDS

OPEN ENROLLMENT
STARTING AT
\$195

DISCOUNTS FOR
GROUP TRAINING

CUSTOMIZED
CURRICULUM
& COURSES
AVAILABLE

ONLINE COURSES
STARTING AT
\$214

CONTACT OUR PROGRAM SPECIALISTS TODAY FOR MORE DETAILS

cedquestions@uta.edu
866.906.9190

CONTRACT TRAINING

ENRICHMENT

CREATE... LEARN... ADVANCE

FINE ART CLASSES



WATERCOLOR INTERMEDIATE

09/19/19 - 10/24/19.....Th : 6:30p - 9:30p \$125

INTRODUCTION TO STAINED GLASS MOSAICS

09/21/19 - 10/12/19.....Sa : 9:30a - 12p..... \$199

SONG WRITING

08/20/19 - 09/10/19.....Tu : 6p - 10p..... \$240

DIY FLORAL DESIGN



This class will be creating a Holiday floral arrangement. Unleash your creative side and add a palette of color to your table as you learn the art of floral arranging and the latest floral techniques. Fall in love with floral design, and at the completion of the class, take home your personalized gorgeous arrangement.

HOLIDAY WORKSHOP

11/09/19.....Sa : 9a - 1p..... \$99

WINE APPRECIATION



WINE APPRECIATION

Classes will be held at Lambert's Ristorante and Wine Bar, Irving, Texas. Contact us today for more information.

09/07/19 - 09/28/19.....Sa : 3p - 5p \$199

10/09/19 - 10/30/19.....W : 7p - 9p..... \$199

CLOWNING AROUND



CLOWNING AROUND

09/09/19 - 10/14/19.....M : 6:30p - 8:30p \$139

WRITING CLASSES



WRITING ABOUT YOURSELF LEVEL 1

09/09/19 - 10/07/19.....M : 10:30a - 12:30p \$179

FOCUS ON GENRE: GET A CLUE ABOUT MYSTERY

09/09/19 - 10/07/19.....M : 5:30p - 7:30p \$179

NOVEL WRITING UNIT 4: CHARACTER BUILDING

09/09/19 - 10/07/19.....M : 8p - 10p \$179

WRITING ABOUT YOURSELF LEVEL 2

10/14/19 - 11/11/19.....M : 10:30a - 12:30p \$179

FOCUS ON GENRE: SPECULATIVE FICTION

10/14/19 - 11/11/19.....M : 5:30p - 7:30p \$179

NOVEL WRITING UNIT 5: STRUCTURE & PLOT DESIGN

10/14/19 - 11/11/19.....M : 8p - 10p \$179

BLOGS, SHORTS & SOCIAL MEDIA

11/18/19 - 12/16/19.....M : 10:30a - 12:30p \$179

ARE YOU READY TO PUBLISH?

11/18/19 - 12/16/19.....M : 5:30p - 7:30p \$179

NOVEL WRITING UNIT 6: EDITING & LANGUAGE USE

11/18/19 - 12/16/19.....M : 8p - 10p \$179

SAVVY SHOPPING



COUPONING IN A DIGITAL AGE

09/11/19.....W : 6p - 8p \$49

HOW TO BECOME A MYSTERY SHOPPER

09/25/19.....W : 6p - 8p \$49

SPANISH



SPANISH TOTAL IMMERSION: LEVEL 13

09/11/19 - 10/30/19.....W : 7p - 9p \$199

SPANISH TOTAL IMMERSION: INTRODUCTION

09/12/19 - 11/07/19.....Th : 7p - 9p \$199

Check the website for the schedule of advanced Spanish levels.

FRENCH



FRENCH: LEVEL 1

08/13/19 - 09/17/19.....Tu : 7p - 9p \$149

FRENCH: LEVEL 2

10/15/19 - 11/19/19.....Tu : 7p - 9p \$149

JAPANESE



JAPANESE: LEVEL 1

09/03/19 - 10/08/19.....Tu : 7p - 9p \$149

JAPANESE: LEVEL 2

10/22/19 - 12/03/19.....Tu : 7p - 9p \$149

JAPANESE: LEVEL 3

01/21/20 - 02/25/20.....Tu : 7p - 9p \$149

JAPANESE: LEVEL 4

03/24/20 - 04/28/20.....Tu : 7p - 9p \$149

CONFERENCES AND EVENTS

BRINGING PEOPLE TOGETHER

WOMENS FORUM



FEBRUARY 22, 2020 \$99

This one-day forum is designed to inspire, engage, and connect women. Participants will have the opportunity to network, gain professional development, and experience personal growth. Join us to hear inspirational speakers and leaders in the area discussing business, personal wellness, success, and how to achieve balance in a busy life.

WRITERS SYMPOSIUM



JULY 25, 2020 \$99

This one-day symposium is for aspiring writers or writing enthusiasts. It not only covers the creative aspects of the writing process, but it also explains the business of getting published. Attend breakout sessions by area writers, as well as traditional, hybrid, and independent publishers, and others. Join us for "meet and greets" with experts, online-pitch sessions, and in the exhibit area.

For more information about our conferences, please call 817.272.2581, email us at events@uta.edu or you may visit our website at www.uta.edu/cem

PROJECT MANAGEMENT Conference



MARCH 26 - 27, 2020 \$459

Join other project managers to network, gain professional development, and learn what is trending. This two-day conference will provide you with insight from industry professionals to continue to advance your project management career.

FIVE REASONS YOU SHOULD ATTEND OUR CONFERENCES

1. To Network.

Conferences bring together people from all different geographical areas who share a common discipline or field. They are an ideal way to meet new people.

2. To Expand Your Knowledge and Generate Solutions to Problems.

You have the opportunity to ask presenters and peers questions about their work and the rationale behind it.

3. To Present Your Ideas and Work to Others.

You will receive feedback on your work from people who have never seen it before and may provide new insight.

4. For People to Meet You.

Conferences are another way to gain exposure as you begin to establish yourself in your field of study, especially if you are fortunate to be invited to be a speaker.

5. To Learn Beyond Your Field of Interest.

Not only will you discover vital information outside of your field, but conference attendees also will have many opportunities for professional development.

LEAN SIX SIGMA Conference



OCTOBER 8 - 9, 2020 \$459

Come hear from the leading professionals who have mastered the art of "lean." This two-day event will showcase the lean principles and epitomize the growing paradigm shift toward the lean methodologies and its impact on business. Topics of discussion include process improvement, organizational change, and development of a Six Sigma culture. Join us to hear industry leaders, network, and gain valuable insights so that you can advance your business to new levels.

CYBER SECURITY Conference



NOVEMBER 5 - 6, 2020 \$499

Cybersecurity is no longer just an IT issue. Join us to discover cutting-edge security approaches with our informative sessions, which will include discussions on how to manage risk in the ever-changing threat of the cybersecurity workforce, as well as learn how to develop the mindset to handle cyber-attacks and become a cyber-resilient organization. This conference provides you with the opportunity to network with the information security community, interact with your peers and the cyber security leaders, and gain the knowledge you need to stay ahead of the cyber threat curve.

HEALTH CAREERS INSTITUTE

THE ABCS OF INFECTIOUS DISEASE: FROM ANTHRAX TO ZIKA (6)

This course teaches health professionals the necessary knowledge and skills to respond, contain, and protect themselves and their patients from an infectious disease outbreak. Includes CNE.

08/17/19.....Sa : 9a - 4p..... \$125

ATI TEAS EXAM REVIEW (20)

This exam assesses nursing participants' knowledge in reading, math, science, and language arts. The test is required by The University of Texas at Arlington College of Nursing participants admitted for the Fall 2017 semester and after.

09/03/19 - 10/01/19.....Tu : 6p - 10p..... \$199

11/05/19 - 12/03/19.....Tu : 6p - 10p..... \$199

01/21/20 - 02/18/20.....Tu : 6p - 10p..... \$199

03/24/20 - 04/21/20.....Tu : 6p - 10p..... \$199

BASIC LIFE SUPPORT FOR HEALTHCARE PROVIDERS (CPR)

The BLS for Healthcare Providers course is designed to train healthcare providers in the lifesaving skills of CPR, AED use, and relief of choking. This class is approved by the American Heart Association. Call 817-272-2581 for date availability.

SATURDAY.....8a - 1p..... \$75

CERTIFIED NURSE AIDE (60/40) **

This course prepares participants to provide direct, hands-on care for patients under the supervision of a Registered Nurse or other medical staff. Classroom and practical instruction prepare participants to handle a wide-range of tasks, including assisting patients with activities of daily living, providing bedside care, and obtaining vital signs.

09/23/19 - 11/18/19.....M & W : 6p-10p, F : 6a-2p..... \$2000

01/06/20 - 03/04/20.....M & W : 6p-10p, F : 6a-2p..... \$2000

04/13/20 - 06/08/20.....M & W : 6p-10p, F : 6a-2p..... \$2000

CLINICAL MEDICAL ASSISTANT (140/160) **

This course prepares participants to work in private medical practices, hospitals, medical clinics, and other healthcare facilities. Participants will learn how to schedule medical procedures, draw blood, take patient medical histories, update patient medical files, measure and record vital signs, administer EKG/ECGs, instruct patients on medication usage, collect lab specimens, sterilize medical instruments, and more.

09/24/19 - 02/04/20.....Tu & Th : 6p - 10p \$4500

10/05/19 - 02/29/20.....Sa : 9a - 5p..... \$4500

COMMUNITY HEALTH WORKER (160)

Community health workers serve as a liaison between health or social services and individuals. This course prepares participants to assist community members with health education and information, patient navigation and follow-up, informal counseling, social support, and advocacy.

07/01/19 - 10/02/19.....MWF : 6p - 10p, Sa : 8a - 5p..... \$1400

DENTAL ASSISTANT (176/160) **

Train to work in a dental office in less than six months. Classroom and practical instruction include oral health, dental disease prevention, infection control, dental instrumentation, oral anatomy, and assisting in the delivery of dental care and treatment.

08/12/19 - 01/27/20.....M & W : 6p - 10p..... \$5000

03/16/20 - 08/17/20.....M & W : 6p - 10p..... \$5000

DIALYSIS TECHNICIAN (80/80)

Under the supervision of physicians and registered nurses, Dialysis Technicians operate kidney dialysis machines, prepare dialyzer reprocessing and delivery systems, and maintain equipment.

09/27/19 - 01/31/20.....F : 8a - 1p..... \$3000

EKG/ECG TECHNICIAN (80/40) **

The EKG course is ideal for participants eager to enter the healthcare field, as well as the healthcare professional seeking to acquire additional skills. Instruction includes patient preparation, use and maintenance of the electrocardiograph, and methods for obtaining an electrocardiogram.

08/20/19 - 10/24/19.....Tu & Th : 6p - 10p \$2700

01/14/20 - 03/19/20.....Tu & Th : 6p - 10p \$2700

ELECTRONIC HEALTH RECORDS SPECIALIST (350) *

This course covers the usage and management of health information and the electronic health record. Through the online course and with the one-on-one mentoring, the participant learns to assemble a patient's health record and ensures that all information is complete, properly identified, and authenticated.

Online self-paced \$4000

EMERGENCY MEDICAL TECHNICIAN (176/96) **

EMTs work under the direct supervision of Emergency Medical Services Paramedics. Classroom and practical instruction prepare participants to handle a wide range of tasks related to emergency care. Upon completion, participants take a certification exam through Pearson Vue for the National Registry of Emergency Medical Technicians.

09/03/19 - 12/19/19.....Tu & Th : 6p - 10p \$3000

FOOD AND NUTRITION SPECIALIST (24)

Good nutrition is the foundation of a healthy life for you, your clients and your patients. The goal of this certificate is to produce entry-level nutrition professionals who can aid people in making better and healthier lifestyle choices.

10/01/19 - 10/17/19Tu & Th : 6p - 10p \$345

IMPROVING SAFETY AT YOUR MEDICAL PRACTICE (6)

This workshop teaches the components of regulatory laws that affect a small medical practice. It explains the latest OSHA regulations; how they pertain to you; and gives you the tools needed in order to have a compliant program. Includes CNE and CHCH.

08/10/19.....Sa : 9a - 4p..... \$149

MEDICAL CODING & BILLING/MEDICAL ADMINISTRATIVE ASSISTANT (120) *

This program prepares participants to work in the outpatient medical coding areas of hospitals, medical clinics, and doctors' offices. Topics include medical terminology and anatomy, insurance screening, medical record maintenance, appointment scheduling, financial functions, CPT, ICD-10, and HCPCS coding.

08/13/19 - 12/10/19.....Tu & Th : 6p - 9:30p \$4000
 02/11/20 - 06/04/20.....Tu & Th : 6p - 9:30p \$4000

MEDICAL FRONT OFFICE SPECIALIST (470) *

This program is a comprehensive course that incorporates medical coding and billing, electronic health records, and medical administrative assistant training.

Call 817-272-2581 for program start dates \$8000

MENTAL HEALTH TECHNICIAN (80/40) *

Mental Health Technicians work with people who are mentally ill, recovering from drug or alcohol addiction, experiencing mental disorders, or have other types of crises. Techs work in a variety of venues that include long-term care facilities, psychiatric hospitals, addiction treatment facilities, hospitals, and nursing homes.

07/16/19 - 09/19/19.....Tu & Th : 6p - 10p \$3000

PATIENT CARE TECHNICIAN (220/160) **

This program prepares participants to provide bedside care, obtain vital signs and measurements, collect blood samples, and record electrocardiograms.

Call 817-272-2581 for schedule \$7700

PHARMACY TECHNICIAN (120/80) **

This program prepares participants to work under the direct supervision of a licensed pharmacist in various healthcare settings. Topics covered include learning to assess medication orders, dispensing medications, maintaining inventory, and providing pharmacy billing services.

08/19/19 - 12/02/19.....M & W : 6p - 10p \$4500
 01/13/20 - 04/27/20.....M & W : 6p - 10p \$4500

FREE INFO SESSIONS EVERY WEDNESDAY
RSVP: 817.272.2581

(classroom hours/externship or clinical hours)
 * Includes textbook(s) and certification exam
 ** Includes textbook(s), uniform, CPR certification fee, professional liability insurance, and certification exam fee.

PHLEBOTOMY TECHNICIAN (80/80) **

Train for a career as a certified Phlebotomist. The classroom and practical skills introduced in this class include anatomy and physiology of the blood system, procedures used to obtain various blood specimens, common blood testing, specimen handling and preparation, safety standards, and a controlled skills lab.

09/30/19 - 12/04/19.....M & W : 6p - 10p \$3000
 01/13/20 - 03/23/20.....M & W : 6p - 10p \$3000

PHYSICAL THERAPY AIDE (80/80) **

This course prepares participants to work as entry-level aides in a variety of rehabilitative settings. Classroom content includes basic patient care and patient handling skills, the role of the rehabilitation aide, effective communication, workplace safety, knowledge of medical terminology, basic rehabilitation, and occupational therapy skills.

10/21/19 - 12/09/19.....M&W : 6p-10p, Sa : 8a-12p \$3000

STERILE PROCESSING TECHNICIAN (31/80) **

This course prepares participants to clean, disinfect, and distribute sterilized instrumentation and equipment to various areas of a healthcare facility.

11/05/19 - 12/05/19.....Tu & Th : 6p - 9:30p \$745

VETERINARY ASSISTANT (208/500) **

This course prepares participants to assist the veterinarian in animal hospitals or clinics, as well as working in other animal care settings. The classroom and practical aspects of the course include animal anatomy, animal behavior, preventative health, emergency care, lab procedures, and surgical assisting for veterinary practices.

09/24/19 - 04/02/20 Tu & Th : 6p - 10p \$4200



ONLINE COURSES

Administrative Dental Assistant	\$1795
CBCS Medical Billing & Coding	\$2195
Certified Health Unit Coordinator	\$1495
Clinical Medical Technician with Externship (CCMA, CPT, CET exams)	\$3995
COPD: Understanding & Treatment	\$195
CPC Certified Medical Administrative Assistant with Medical Billing & Coding	\$3195
Diabetes: Prevention & Treatment	\$195
Health Information Technology (HIT) for IT Specialists	\$3995

Lean Mastery for Healthcare	\$1995
Medical Office Manager (CPPM)	\$3995
Nutrition and Fitness Professional	\$3995
Ophthalmic Assistant	\$2495
Pharmacy Technician	\$2495
Physical Therapy Aide	\$1895
Sports Nutrition & Performance	\$2695
Veterinary Assistant	\$1995

Go to uta.edu/ded/hci and click Online Courses to see a full course list.

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COLLEGE & GRADUATE TEST PREP

SAT TEST PREP

09/14/19 - 11/16/19.....Sa : 2p - 5p\$399

ACT TEST PREP

09/14/19 - 11/16/19.....Sa : 2p - 5p\$399

GMAT TEST PREP

09/11/19 - 11/13/19.....W : 5:30p - 8:30p.....\$399

GRE TEST PREP

09/11/19 - 11/13/19.....W : 5:30p - 8:30p.....\$399

PROFESSIONAL TEST PREP

COMPTIA A+

09/09/19 - 10/12/19.....M, W : 6p-10p & Sa : 8a-5p.....\$1495

COMPTIA NETWORK+

03/23/20 - 05/06/20 M, W : 6p-10p & Sa : 8a-5p \$1495

COMPTIA SECURITY+

06/01/19 - 06/13/19 M, W : 6p-10p & Sa : 8a-5p \$1495

PROJECT MANAGEMENT PROFESSIONAL (PMP) EXAM PREP

10/11/19 - 10/20/19.....F : 6p-10p; Sa,Su : 8a-5p\$1995

SHRM-CPT™ & SHRM-SCPT™ (SATURDAYS)

09/14/19 - 10/19/19 Sa : 9a - 4:30p..... \$1195

SHRM-CPT™ & SHRM-SCPT™ CERTIFICATION PREPARATION COURSE WEEKEND BOOTCAMP

01/24/20 - 02/02/20 F 6p -10p; Sa,Su : 9a - 5p..... \$1195

LEAN SIX SIGMA: YELLOW BELT

09/14/19 - 09/28/19.....Sa : 8:30a - 5:30p.....\$895

LEAN SIX SIGMA: GREEN BELT

10/12/19 - 11/02/19.....Sa : 8:30a - 5:30p.....\$895

LEAN SIX SIGMA: BLACK BELT

01/11/20 - 02/01/20.....Sa : 8:30a - 5:30p.....\$895

POLICIES AND PROCEDURES

Cancellations

The University of Texas at Arlington (UTA) reserves the right to change or cancel any class. In the event that a class must be changed or cancelled, you will be notified by email and/or phone. You are required to provide a valid email address and phone number to ensure notification. The decision to cancel a class due to insufficient enrollment will be made approximately 1-2 business days prior to the class start date. If a course is cancelled by UTA, participants have the option to transfer to another course, have their funds held in escrow, or receive a refund. No fees will be charged for these transactions if UTA cancels a class.

Title IX Policy

The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos. For information regarding Title IX, visit uta.edu/titleix.

* Certificate program requires a \$50 certificate fee

Financing

Loans are available from a variety of funding sources. For more information, visit www.finaid.org.

Client Withdrawal and Transfer Policy

If a participant withdraws from a class more than 2 full business days before the class, they may transfer to another class at no charge; hold fees in escrow up to one year at no charge; or refund their course fee less a \$35 processing charge for fees less than \$1,000, or 5% of fees over \$1,000. If a participant withdraws from a class at any time from 2 days prior to the class start date or after a class begins, the fees are non-refundable. They may transfer to another class at no charge or hold the fees in escrow at no charge. All participant withdrawal requests must be received via telephone, Monday-Friday during normal business hours.

Accommodations

The Division for Enterprise Development is dedicated to providing equal educational opportunities to all qualified course participants. Contact cedquestions@uta.edu or call 866-906-9190 for information regarding special accommodations.



LEARN MORE THROUGH free webinars

FREE webinars and information sessions. These webinars can be a discussion, presentation, demonstration, or instructional session. Have questions about our programs? Ask them in real time.

UPCOMING WEBINARS & INFORMATION SESSIONS

DATE	TOPIC	TIME	DATE	TOPIC	TIME
08/21/19	Programs Overview Q&A	6p – 7p	10/08/19	Paralegal Program Info Session	6p – 7p
09/04/19	What's New for Fall 2019	2p – 3p	10/30/19	Technical Writing Overview	2p – 3p
09/25/19	Keeping Employees Engaged	2p – 3p	11/06/19	Understanding Esports	2p – 3p
10/02/19	Office 2019 overview	2p – 3p	12/04/19	Social Media 101	2p – 3p

BENEFITS

- They are **FREE!**
- No need to travel
- Can interact with instructors, industry experts, and program coordinators
- Log on from any location
- Stay informed and keep learning for free
- Convenient sessions are only 45 minutes long



LEARN MORE ABOUT OUR CONTINUING EDUCATION PROGRAMS

Join us the first Tuesday of every month from 10am to 11am.

Register now for our free meetings that can be a discussion, presentation, demonstration or instructional session. Ask questions about any of our program certifications. Presenters and instructors are industry experts. Register today... space is limited.



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DEFINE YOURSELF AS A BUSINESS LEADER

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- Finance and Accounting Principles
- Information Systems and Technology Management
- Economics
- Law and Ethics
- Marketing and Strategy

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